



**Report presented to the Board of Trustees
by Margaret Morrissey, Director
presented July 23, 2024**

ARIS

- Working on the Annual Report of Information Survey for the state. This is part one of a two-part filing, due August 16.

Building

- National Grid has declined to offer the incentive program for the automatic louvre project in the 1914 attic.
- DPW has been busy keeping the landscaping looking neat and trim. The plantings are beautiful and augment the space.

Chess Park

- The group met 7/18 in the Pioppi Room. Presentation by Joe Coan, Landscape Architect.

Children's Room

- Summer reading program "Read Renew Repeat"
 - Summer Reading 2024 begins June 24th and ends Aug 2nd
 - One presenter had to reschedule due to illness so there will be an event on August 5th.
 - 87 kids registered as of 6/21/2024
 - Book Mark Contest with prizes
 - Guest speakers to include a beekeeper, Tatum the police comfort dog and his handler, Woo Sox, Health/Recycling and financial literacy. There is an organized activity each day.

Collection Development

- Cataloging materials in the History Room continues.
- Displays created by staff to promote the library materials
 - Conservation/Upcycling
 - Tour de France
 - Olympics
 - Summer Reading
 - National Parks Month
 - Blue Beach Reads

FOJEL

- Next meeting Monday, July 29 at 2 pm in the Pioppi Room.
- Bookmark contest will be judged by the FoJEL members 7/29. The number of submissions to date is low.

Grants and Donations

- Waiting for response from the MA Office of Disability on our Municipal Grant application of \$200k in support of the modernization of the elevator.

Literacy Volunteers

- Literacy Volunteers offering an ESOL Basic Class and Literacy Café, as well as the usual one-on-one tutoring.

Local History

- Attended the MOTT (MA Office of Travel and Tourism) grant group meeting to compile a database of historic buildings, as part of a series of walking tours that are being planned.
- Digitized some materials locally
- Worked with researcher on the Community Scanning day 7/8.

Long Range Plan

- Staff is promoting the databases subscribed to by the library and other free information resources available through Boston Public Library.

Outreach

- *MIP (Making It Public)* program that Peg Dean and I are participating in. There is a \$15,000 grant available for public art in the community. Feedback was requested from the Redevelopment Authority. There is a commitment to attend a series of webinars and submit some 'homework' that will work towards a "Call for Art"
- Attended the monthly MOTT meeting to discuss the Downtown Walking Tour.

Programs

- Photojournalist Michael Moore was the artist of the month of July. There were 53 people in attendance for the Meet & Greet. SCTV recorded the event.
- Series of *Mindful Meditation* sessions offered by Iris Vega offered three sessions on Wednesdays at 3:30 pm in July.
- Financial Wellness presented by Cornerstone Bank had five attendees. The bank is interested in presenting more topics in the series.
- JEL Book Club: *Fuzz* by Mary Roach was discussed. Three people in attendance.
- *Afternoon Author Talk*: Edward Londergan presented a program on his published works 6/26 and was recorded by SCTV.
- *Tuesday Knitting* continues to attract participants from area towns and from CT too.
- *Forthcoming Programs*
 - Afternoon Author Talk (Eileen O'Finlan): July 24th

- Identity Theft and Scams will be presented by the Attorney General's (Worcester office) on July 25th

Reference

- Uploaded materials to the reference section of the JEL website.
- Reference: 93 transactions
 - SEN articles
 - 1-on-1 Tech Training: 2
 - Obituary: 3
 - SEN supplement from 1936 digitized

Safety and Security

- Alerted the Police Department to a man who was agitated and was screaming, at the entrance door of the library. He left after he had hurled some abuse at the staff.
- Status of suspended students being tutored in the library to be determined.

Service

- Closed in honor of Independence Day.
- The library was an official cooling center during the period of excessive heat

Staff

- One staff member is working on completing the part 2 of the Cataloging course. It is anticipated that two Circ Staff will work through the Basic Library Techniques series and proceed to the other three courses as well.
- Library Page Rileigh Zacek has left for a high level position at a neighboring library. The position has been advertised and we are reviewing applications. We are pleased that Rileigh is continuing her library career.

Summer Feeding

- Summer Feeding starts July 1st thru August 2nd. The program will be staffed by some of the Tax Abatement Personnel. There are an average of 16 meals served.

Summer Reading

- 30 teens / 97 adults are signed up

Technology

- Postings were made to social media. Newsletter/displays /statistics /promotional materials
 - General site/link maintenance
- Bus Tracker issue resolved – a new computer was installed 7/17
- CW MARS tickets
 - Princh mobile printing issue
 - Catalog / record discrepancy

Teen

- The monthly Take and Makes (recycled art): 26
- Summer Reading: 30 teens signed up so far

Training

- Two staff have completed the two-part catalog training series offered by MA Library System. This course is part of the Basic Library Techniques program and staff will be encouraged to continue with the other three sections, leading to a certificate.