

Jacob Edwards Library

Minutes of September 24, 2024

James Dyer called the Library Trustee meeting of September 24, 2024 to order at 12:04 PM. Present at the meeting were Trustees Bernadette Meade, Gary Bridgman, James Dyer, Janet Jenkins, Dick Whitney and Liz Golz. Margaret Morrissey, Library Director, was also present. Tammie Darling was present to record the minutes.

The minutes for the July 23, 2024 meeting were read. Bernadette Meade motioned to accept the minutes, Liz Golz seconded. So voted.

Dick Whitney motioned to accept the proposed Officers as follows:

Chair	James Dyer
Vice-Chair	Bernadette Meade
Financial Director	Gary Bridgman
Library Director	Margaret Morrissey
Recording Clerk	Tammie Darling

Janet Jenkins seconded the motion. So voted.

Chairperson's Report – Annual reappointment forms for Bank of America trustees have been circulated. James notified Gary Bridgman that he needs to send the reappointment form back to Bank of America.

Public Notice Bulletin Boards Policy – Margaret distributed the Public Notice Bulletin Boards Policy for review. Bernadette Meade motioned to make certain edits to the Policy. Gary Bridgman seconded. So voted.

Financial Report – Gary Bridgman discussed the balance of the endowment account, which is approximately \$2,400,000.

FOJEL – Bernadette Meade discussed that the 501(c)(3) long form application has been submitted to IRS and the group is waiting for approval. FOJEL will conduct a book sale in the fall, as well as an upcoming raffle. The election of officers will take place on October 7, 2024.

Chess Park- Next meeting will be held on October 17, 2024 regarding the chess park focusing on budget, fundraising, social media presence, spreading the word, etc. Landscape architect Joe Coan will produce detailed construction documents for bidding.

Director's Report – Margaret Morrissey discussed matters of repairs, programming and patron behavior (homeless loitering) in the Director's Report.

New Business – The Trustees will discuss options regarding iPad/accessories to support Facebook Live and broadcasting next month. Bernadette Meade motioned to approve a contribution of \$45,000 from the Trustees to the Town of Southbridge for FY '25. Janet Jenkins seconded. So voted.

Bernadette Meade motioned to adjourn the meeting at 1:03 PM, Janet Jenkins seconded. So voted. The next meeting will be held on October 22, 2024 at 12:00 PM.