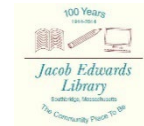


Jacob Edwards Library
Board of Trustees Meeting Minutes

Date of Meeting: Nov. 29th, 2022 12:00PM Pioppi Room JEL Library



Attending: Mel Blake, James Dyer, Beth Cournoyer, Bernadette Meade, Robin Weber , Margaret Morrissey

Unable to attend: Gary Bridgeman, Dick Whitney

A. Call To Order: Meeting was called to order at 12:03PM

B. Vote to accept minutes of last meeting. Minor editing changes needed and accepted. Motion to accept minutes after corrections, James Dyer, Seconded by Mel Blake. All in favor.

C. Financial updates – Gary is unable to attend the meeting.

D. Chair remarks

1. Resources for the Long Range Plan: Suggested by Jim to look over regarding issues of Board assessment.

https://www.youtube.com/playlist?list=PLGzDDMqAGKIkjnxRlgQqcCUK_tIzJR51t

<https://xbss.org/resources/for-board-of-directors/>

2. First objective review and evaluation – Robin will send out the form again .

E. Vice-Chair Presentation: James reported to the group that the current calendar is up to date.

The technology task force met and after discussion, Margaret asks that we reduce the size of the project to better fit with the library's current need. A smaller request will be made by Margaret for consideration by the Board.

H. Library Director Updates : Margaret presented her report. Most of the presentation centered on some security threats , including offensive and threatening graffiti, and found cannabis products. After the patrons were given a no trespass order, they returned and began to harass female patrons. Police were helpful. It was recommended that Margaret ask the police again to make regular stops at the library during the times the library is open.

New Staff: Deborah Tatro is the new Circulation Assistant. The library page job has been posted to area schools.

The report in full was distributed to the Trustees.

G. Current Projects

1. Chess Park Update: Information regarding upfront costs, and planning costs. Ben Marinelli presented further information regarding this project. He outlined his plans for further fundraising, through grants and hopefully partnering with the town. There is a need for a professional site survey and landscape plans. After discussion, the Trustees voted to approve funding up to \$3000.00 in seed funding for these detailed plans to be developed, so that they may be used in developing the plans.

2. Technology Upgrade: Margaret will be making a smaller request to the Trustees when she is finalized this smaller plan. Margaret will be recommending to the town to use the ARPA funds for fiber optics. Jim made the motion, and Bernadette seconded. All in favor.

3. Collection development policy: Margaret made the Trustees present of some issues when a small group of individuals want to dictate library collections based on their religious or political views. Margaret has obtain training looking at this and will be proposing updates to the collection policy.

I. New Business/Action Steps

1. Volunteer Vetting- Held to a future meeting.

2. Room Booking Policy Review-Held to a future meeting.

3. Robin made a motion to accept the 1500.00 donation to Borgatti fund. Seconded by Mel. All in Favor.

Mel made the motion to adjourn at 1:00PM, seconded by Beth. All in favor.

There will be no meeting in the Month of December.

Our next meeting will be Jan. 24th, 2023 12PM in the Pioppi Room. Questions about the meeting or agenda, contact: weber.rob1n1@gmail.com