

## ***Jacob Edwards Library***

### **Minutes of July 22, 2025**

James Dyer called the Library Trustee meeting of July 22, 2025 to order at 12:09 PM. Present at the meeting were Trustees Gary Bridgman, James Dyer, Dick Whitney, Bernadette Meade and Janet Jenkins. Margaret Morrissey, Library Director, was also present. Tammie Darling was present to record the minutes.

The minutes for the June 26, 2025 meeting were read. Bernadette Meade motioned to accept the minutes, Janet Jenkins seconded. So voted.

Chair Report –Coordinating with town treasurer for moving funds – Gary Bridgman contacted Bank of America for clarification of the Trustee of the three trust accounts for the Library. Bank of America is the Trustee and not the Town of Southbridge of each of the three trust accounts. Trustees are still waiting for funds to be transferred to Endowment account. Margaret Morrissey is officially retiring at the end of September. Recruiting will begin soon. The Town will supply the Trustees with a pool of candidates and the Trustees will form a committee to choose the finalists. The Trustee selection will be sent to the Town for approval.

Financial Report – To date, the transfer of all but \$50,000 from the People’s Bank account to the Bartholomew “Endowment Fund of The” account number B37-489975 has not yet taken place. The Endowment account has an approximate balance of \$2,044,000 at the end of June.

Chess Park- Unibank will be setting up an account to handle chess park donations. A tab will be available on the Town’s website for donations which will soon include paypal and Venmo. Bookkeeping of the donations was discussed.

Director's Report – Margaret Morrissey discussed matters of repairs, programming and patron behavior in the Director’s Report. Margaret distributed a draft Emergency Closing Policy for review and discussion at the August meeting.

New Business – James Dyer motioned to modify the Display and Art Exhibit Policy to remove “opening reception” and replace it with “meet and greet”. Janet Jenkins seconded. So voted.

Dick Whitney motioned to approve up to \$1,000 for chess pieces and printing for the chess park. Janet Jenkins seconded. So voted.

At this time Margaret Morrissey left the meeting and James Dyer called an Executive Session. The session adjourned at 1:04 PM.

Bernadette Meade motioned to adjourn the meeting at 12:55 PM, Janet Jenkins seconded. So voted. The next meeting will be on August 26, 2025 at 12:00 PM.