

Jacob Edwards Library

Minutes of December 19, 2023

James Dyer called the Library Trustee meeting of December 19, 2023 to order at 12:05 PM. Present at the meeting were Trustees Gary Bridgman, Mel Blake, Bernadette Meade, Dick Whitney, Janet Jenkins, James Dyer and Liz Golz. Tammie Darling was also present to record the minutes and Margaret Morrissey, Library Director, was also present.

Dick Whitney motioned to approve the October 24, 2023 and the November 28, 2023 minutes. Mel Blake seconded. So voted.

Chess Park-Margaret is waiting to hear from the Town regarding fundraising before moving forward on the Chess Park project.

A/V Upgrade-Ockers is currently waiting on a part before beginning the upgrades in the Pioppi room.

Financial Report – Gary Bridgman notified the Trustees that the discretionary funds held by Bartholomew investment firm have now doubled at the ten year mark.

Director's Report – The key to the Mills room has not been returned by the Western Mass Labor Action group. There is also no response to calls. Margaret would like to suspend privileges to the group for six months once they return the key. The trustees discussed staff letting people into rooms instead of giving out a key, also discussed sending the group a letter regarding the situation.

New Business-Hot Spot Policy-A revised Hot Spot Policy was distributed to the Trustees with changes in bold. The revision is the result of hotspot devices not being returned in a timely manner. There was a discussion regarding raising the fee to replace the device and preventing another checkout of a device for a month if the device is returned late. Margaret will discuss different options with the library staff and report back to the Trustees.

Gary Bridgman motioned to adjourn the meeting at 12:55 PM, Dick Whitney seconded. So voted. The next meeting will be held on January 23, 2024 at 12:00 PM.