

Jacob Edwards Library

Minutes of July 23, 2024

James Dyer called the Library Trustee meeting of July 23, 2024 to order at 12:07 PM. Present at the meeting were Trustees Bernadette Meade, Gary Bridgman, Mel Blake, James Dyer, Janet Jenkins, and Liz Golz. Margaret Morrissey, Library Director, was also present. Tammie Darling was present to record the minutes.

The minutes for the June 25, 2024 meeting were read. Bernadette Meade motioned to accept the minutes, Mel Blake seconded. So voted.

Chairperson's Report – Annual reappointment forms for Bank of America trustees have been circulated. The four bank appointed Trustees need to send the reappointment forms back to Bank of America.

Public Notice Bulletin Boards Policy – Margaret distributed the Boston Public Library's Bulletin Boards Policy to the Trustees and will produce a draft of a revised Public Notice Bulletin Boards Policy for the next meeting for review at that time.

Financial Report – There was no financial report at this time.

FOJEL – Bernadette Meade discussed that the group is still gathering information to prepare the 501(c)(3) long form application and that the Bylaws need to be revised. FOJEL will conduct a book sale in the fall, as well as an upcoming raffle and bookmark design contest.

Chess Park- Next meeting will be held on August 15, 2024 regarding the chess park focusing on budget, fundraising etc. Landscape architect Joe Coan stated that it will cost approximately \$5,000 to produce detailed construction documents for bidding in the Fall. Gary Bridgman motioned to tentatively approve \$5,500, subject to receipt of detailed invoice from Mr. Coan. Mel Blake seconded. So voted.

New Business – Margaret will discuss options with staff regarding iPad/accessories to support Facebook Live and broadcasting.

Director's Report – Margaret Morrissey discussed matters of repairs, programming and patron behavior (agitated man who was screaming) in the Director's Report. Summer reading registrations going well. National Grid stated that automatic louvre dampers for 1914 attic to control heating/cooling are not eligible for incentive program.

Bernadette Meade motioned to adjourn the meeting at 12:50 PM, Gary Bridgman seconded. So voted. The next meeting will be held on September 24, 2024 at 12:00 PM.