

Jacob Edwards Library

Minutes of May 28, 2024

Bernadette Meade called the Library Trustee meeting of May 28, 2024 to order at 12:05 PM. Present at the meeting were Trustees Gary Bridgman, Bernadette Meade, Janet Jenkins, Mel Blake, Dick Whitney, and Liz Golz. Margaret Morrissey, Library Director, was also present. Tammie Darling was present to record the minutes.

The minutes for the March 26, 2024 meeting were read. Mel Blake motioned to accept the minutes, Janet Jenkins seconded. So voted.

The minutes for the April 23, 2024 meeting were read. Janet Jenkins motioned to accept the minutes, Liz Golz seconded. So voted.

Chairperson's Report – James Dyer and Liz Golz met with Bank of America Trust Officers and discussed appointment of Trustees. Margaret will follow up regarding length of service of Town Trustee. On June 27, 2024 and July 1, 2024, a Community scanning of photos/memorabilia will take place and will be uploaded to a database and shared with the public.

Old Business – Bernadette Meade discussed Friends of Jacob Edwards Library – the book sale was a success, earning approximately \$900. Data is currently being collected regarding obtaining 501(c)(3) status for FOJEL.

Financial Report – Gary Bridgman reported endowment account balance of approximately \$2,268,000 at the end of April 2024.

Chess Park- Bernadette Meade conducted an initial committee meeting regarding the chess park focusing on mission statement, budget, fundraising etc. Next meeting will be held on June 20, 2024. Approximately six people attended the initial meeting.

New Business – Bernadette Meade discussed conflict of interest training and suggested that the Trustees submit their current certificate or complete the training if the certificate is expired.

A discussion took place regarding for-profit and church postings on the bulleting board. Bernadette suggested that the Trustees review the current policy and email and changes to Bernadette and James for the June meeting.

James Dyer will sign and mail letter to Western MA Labor Action, asking for \$110 for replacement keys/lock change and suggestions of other community spaces available for the group to meet.

Director's Report – Margaret Morrissey discussed matters of repairs, programming, patron behavior and budget in the Director's Report. Mel Blake motioned to accept a donation of \$500 from the Southbridge Women's Club on April 30, 2024. Gary Bridgman seconded, so voted.

Mel Blake motioned to adjourn the meeting at 1:03 PM, Dick Whitney seconded. So voted. The next meeting will be held on June 25, 2024 at 12:00 PM.