

Jacobs Edwards Library Chess Park Committee

Minutes

Thursday, May 16, 2024 | 17:30 - 18:30

Periodical Room

Present:

Bernadette Meade, Margaret Morrissey, Michael Brunelle, Joe Diaz, Kayla Marinelli, Ben Marinelli

Minutes Recorder:

Ben Marinelli

Availability of Files:

Discussion on making files available on the Jacob Edwards Library website and Google Drive folder for the committee to share. This is to ensure documents are more readily accessible when needed for grant writing and fundraising.

Committee Goals:

The committee discussed the goal of getting the chess park created, making the park a reality by facilitating and executing the building, managing, and maintaining the park after construction.

Current Status of the Park:

- A bank account for receiving and utilizing funds for the project is in place and managed by the town's finance director.
- The library has procured a site survey from a local engineer and a concept rendering of the park from Joe Coan.
- Invoices for these items will be added to the drive for accounting and future reference.

Development of Budget:

- A handout of the current item wish list was distributed and reviewed.
- The committee will begin researching pricing for the listed items to develop a budget.
- Research will be conducted on similar parks to identify potentially missing items.
- Discussion on the possibility of requesting a material list according to the concept rendering from Joe Coan.

Fundraising Opportunities:

Kayla Marinelli reviewed an 11-point handout on the grant process as well as a list of potential grant opportunities.

Next Steps:

Next steps were reviewed, Joe Diaz offered to provide documents to help with project management as well as work on a mission statement. The next meeting was scheduled for June 20th.