

Jacob Edwards Library

Minutes of February 28, 2023

Robin Weber called the Library Trustee meeting of February 28, 2023 to order at 12:05 PM. Present at the meeting were Trustees Gary Bridgman, James Dyer, Beth Cournoyer, Robin Weber and Library Director Margaret Morrissey. Tammie Darling was also present to record the minutes.

Beth Cournoyer motioned to approve the January 24, 2023 minutes. Gary Bridgman seconded. So voted.

Current Projects-

Chess Park-Margaret notified the Trustees that the cost of surveying the chess park only is approximately \$2,500 and \$3,900 to survey the entire Library. She will have bids for the March 2023 Trustee meeting from other companies. This cost includes ownership of the CAD file.

Technology Upgrade-Margaret is working on a package of what is needed for the Pioppi room technology upgrade.

Financial Report – Gary Bridgman motioned to transfer all but \$75,000 into the Bartholomew endowment account, after receiving the February 2023 balance. James Dyer seconded. So voted. Gary will write a letter to the Town treasurer regarding the transfer. Margaret requested \$574,884 from the Town for the operating budget. The Library has been approved for State Aid - the first of the two part award for state aid is \$26,824.38.

Chair Remarks – Robin notified the Trustees that Library Legislative Day at the State House is 3/15/23. Regarding strategic planning, Robin suggested that the April 2023 meeting is solely a work meeting about the strategic plan. Tammie Darling is not needed for recording.

Vice Chair-James Dyer will reach out to former applicants for upcoming vacant Town and Bank Trustee vacancies. The Trustees reviewed the Bylaws and the Board of Trustees has ultimate authority to recommend a Trustee for appointment.

Director's Report – Margaret discussed various repairs/maintenance that have been completed at the Library and various programs that have taken place. Margaret distributed a DRAFT Reconsideration of Library Materials Form. Trustees reviewed DRAFT and agree with changes.

James Dyer motioned to adjourn the meeting at 12:55 PM; Gary Bridgman seconded. So voted. The next meeting will be held on March 28, 2023 at 12:00 PM.