

**Jacob Edwards Library Chess Park Committee Meeting Minutes**  
**Thursday, June 20, 2024**  
**5:30 PM - 6:30 PM**  
**Periodical Room**

**1. Approval of May minutes:**

- Minutes from the May meeting were approved.

**2. Mission Statement Review:**

- Discussed revising the mission statement to incorporate Margaret's ideas.

**3. Development of Budget:**

- **Current Wish List:**
  - No shade garden (to be removed from the list).
  - Joe Coan to estimate costs of hard landscape.
  - Get the name of the security company from Margaret.
  - Adding marketing pre, during, and post construction.

**4. Fundraising:**

- Discussed few specific local grants and their potential viability
- Discussion on starting dialogue with different local businesses about interest in fundraising.

**5. Open Forum:**

- Discussed using a different room with a projector for visuals and to update spreadsheets.
- Discussed Joe Coan coming to the next meeting.
- Mike to contact Counselor Adams regarding:
  - Requirements for giving notice.
  - Rules for processes needed depending on funding pursued.
  - Potential costs the town may require.
  - Inquire about necessary building permits.
  - Determine what type of approvals/blessings we need from the town.
- Follow up with Joe Coan about the cost of materials for hardscapes.

**6. Next Steps:**

- Clarify logistics with the town.
- Update the mission statement.
- Work on budget details.
- Create a marketing wish list.

- Bernadette to contact Joe Coan.
- Request camera information from Margaret.

**7. Next Meeting:**

- Next meeting is scheduled.