

**Jacob Edwards Library Chess Park Committee Meeting Minutes**  
**Thursday, July 18, 2024**  
**5:30 PM - 6:30 PM**  
**Pioppi Room**

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**1. Approval of Minutes:**

- Minutes from the previous meeting were accepted.

**2. Town Communication:**

- Bernadette has started a dialogue with Dave Adams to help navigate proper procedures with the town and public throughout the project.

**3. Conceptual Design and Cost Estimate:**

- Joe Coan presented a conceptual design and a detailed cost estimate for the project. The estimate covered anticipated material and construction costs, including concrete pavers, granite block seating, chess tables, lighting, and landscaping.

**4. Fundraising Strategies:**

- Discussed various fundraising strategies, including approaching local businesses, charitable trusts, and banks for donations.

**5. Next Steps:**

- Fund and complete construction design documents.
- Conduct a soil test.
- Obtain necessary town approvals.
- Develop detailed timeline for construction, potentially starting in June 2025.
- Joe Coen will provide list of possible donors with contact information
- Contact Peg Dean about potential funding opportunities
- Consult an arborist to assess the condition of the trees near proposed site
- Prepare a presentation to the town council in the fall to keep them informed about the project, following up every 6 months
- Consult with Kayla on best practices for approaching potential donors
- Start dialogue with potential donors
- Follow up with Joe Diaz regarding Margarets suggested updates to mission statement

**6. Next Meeting:**

The next meeting is scheduled for August 15th at 5:30 PM.