

Minutes

Friends of JEL Library

DATEAugust 4, 2025

TIME1 PM

MEETING CALLED TO ORDER BYCarolyn McKinley

IN ATTENDANCE

Carol McKinley, Gereen Alarie, Janey Langlois, Andrea Powers, Mary Szczygiel, Beth Cournoyer, Kathy VanCamp, Bernadette Meade, Louise Majewski, Barbara Day on Zoom

APPROVAL OF MINUTES AND FINANCIAL REPORT

A motion to approve the minutes from the June meeting was moved, seconded and approved.

There was no meeting in July

A motion to approve the Fiscal YTD Treasurer's Report sent August 1 was moved, seconded and approved

NON PROFIT STATUS

Barbara will check to see if our status appears on the IRS, Mass Public Charities Division and Mass.gov sites

RECORD KEEPING BASICS FOR NON-PROFITS

I set up a spreadsheet in the FoJEL gmail database to record our activities, not just our expenses. This will let us answer "What do you do" if anyone asks. Here's the pertinent paragraph from the link below: "The final category we will examine is activity records. What has your nonprofit been up to? This category may include things ranging from fundraisers or specific program activities. If it is a fundraiser, what happened? How much money came in? What was the cost of conducting it? Same thing for programs. What was accomplished? How many people were served?"

RAFFLE TICKETS

* The permit is at the Library and is good for a year. Barbara will handle start-up cash, Carolyn will take care of a new poster board. Barbara will call Shaws and StopNShop for permission to sell tickets and will find someone at you.inc so we can sell tickets at their next event. Beth will take care of permissions at the Farmers Market at Big Bunny. We will do volunteer signup via email

SBP MEETING

We reviewed the presentation prepared by Bernadette. Louise provided paper goods. We will order deli platters etc. and soda from Big Bunny. They need 5 days advance notice. We expect 30 people. Big Bunny will bill Barbara. We will ask Margaret about using a Library coffee maker (not sure on this). SBP will reimburse us for what we spend. We will prepare handout folders with the raffle flyer, presentation, book sale flyer etc. Volunteers arrive at 5 PM. Carolyn will make sure the room is booked. \$200 for expenses was moved, seconded and approved

AUTUMNFEST SEPTEMBER 20

On the common. Children will decorate paper leaves we provide and can turn in the leaves for two free books at the library. I missed the detail about who will obtain glue and glitter sorry. Time is 10 AM to 5 PM. Setup starts at 8 AM