

# Jacob Edwards Library



## Deed of Gift Form

*Approved by Board of Trustees: January 2023*

Deed of Gift hereby transfers ownership of and legal right to the donated materials from the donor to the recipient and is irrevocable and unconditional.

Valuation as determined by donor(s) \$ \_\_\_\_\_

Note: If the valuation is \$5,000 or above, an independent appraisal is required by the IRS.

The donor(s) also agrees to allow the Jacob Edwards Library to re-format or to digitize all or part of the donated materials for preservation purposes or for the library's website. The Jacob Edwards Library may use its discretion in disposing of materials, if it no longer fits the focus of the Special Collections.

Name of Donor: \_\_\_\_\_

Facilitated by: \_\_\_\_\_

Name of Recipient: Jacob Edwards Library, 236 Main Street, Southbridge, MA 01550

Date: \_\_\_\_\_

Title and Description of the Material(s) Donated:

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### Provenance:

1. I hereby give, donate, and convey to the Jacob Edwards Library, Southbridge, MA the above mentioned gift.
2. Title to the materials shall pass to the Jacob Edwards Library upon physical transfer to the archive.
3. The Library will facilitate access to the gift.
4. This donation is irrevocable and the Jacob Edwards Library has all legal rights.

Signed \_\_\_\_\_

Donor

Date: \_\_\_\_\_

Signed \_\_\_\_\_

Chair Board of Trustees

Date: \_\_\_\_\_