

JEL Chess Park Committee

Thursday June 26, 2025 – 5:30pm to 6:30pm

JEL Pioppi Room

Agenda

1. Review of May Minutes

2. Updates

- a. Friends' 501c (3)
 - i. Approved as of September 2024
 - ii. Friends' have decided we cannot use for chess park
- b. Mr. Coan updates
 - i. Updated budget
 - ii. Prevailing wage determination
- c. Meeting with Town Treasurer (Michelle Hill)
 - i. Cannot use Venmo, PayPal or Go Fund Me with town EIN
 - ii. Account with Unibank (can use credit cards)
 - iii. Presence on Town Website to donate online
 - iv. Accounting process
 - v. W9 vendors
- d. Endorsement by MASS Chess Association

3. Updated Budget

- a. Additions needed
- b. Estimate for Maintenance

4. Fund Raising

- a. Finalizing donor prices
- b. Presentation Documents
- c. Appointments with Silent Donors
- d. Reaching donors via LinkedIn
- e. Business donors
- f. Grants

5. PR

- a. Facebook Presence
- b. Library Web Presence
- c. Town Presence
- d. Finalizing PowerPoint
 - i. Schedule Meetings
 - 1. Town Council (July 21)
 - 2. SBP (August 25)
 - 3. Senior Center
 - 4. Rotary
 - 5. Lions' Club
 - 6. Other

6. Next Steps

7. Next Meeting: Thursday July 17th, 2025 – 5:30pm