

Jacob Edwards Library Chess Park Committee Meeting Minutes
Thursday, August 15, 2024
5:30 PM - 6:30 PM
Pioppi Room

Approval of Minutes:

- Previous meeting minutes approved.

Project Progress:

- Money for construction documents and soil testing approved by the Library Board of Trustees; awaiting invoice from Joe Coen.
- Tree evaluation completed, report sent to Joe Coen.

Town Communication:

- Presentation to town council planned for October.

Fundraising:

- Donor list to be compiled.
- Friends of the Library to donate some money from the book sale.
- Develop donor presentation and marketing materials.

Public Relations:

- Begin PR efforts through social media and community channels.
- Promote the project in the library's newsletter and town meeting in October.

Next Steps:

- Request invoice from Joe Coen.
- Develop budget template.
- Work on donor presentations and marketing strategies.

Next Meeting:

- Scheduled for **September 19, 2024, at 5:30 PM.**