

TRUSTEES MEETING TUESDAY, OCTOBER 23, 2018

REPORT PRESENTED BY MARGARET MORRISSEY, DIRECTOR

ARIS/State Aid

- The annual financial report was submitted to the MA Board of Library Commissioners to complete the State Aid Grant application on 10/5 and distributed at today's board meeting.

Building

- Contract for roof repairs submitted by Rockwell Roofing Inc., the lowest bidder at \$14,975.00 was approved at Town Council 9/10. Repairs on a section of the 1966 roof completed 10/20.
- DPW repaired the automatic door opener 10/17.

Children's Room

- Preparation is underway for the annual Gingerbread House making workshops, sponsored by the Friends of JEL. Three sessions are planned and registration will be required.

Event	10/10	10/11	10/12	10/13	10/15	10/16	10/17	10/18	10/19	10/20	10/22	Totals
Story time weds	5						7					12
Crafty Weds	20						22					42
Construction Crew				10		9				7		26
Story time Friday			17						21			38
Tinkering		2						2				4
STEM Monday											4	4
LEAF DECORATING				8								8
HORE DE CUENTOS					3							3
Total	25	2	17	18	3	9	29	2	21	7	4	137

Collection Development

- Children's Non-Fiction is the current focus.
- Maintenance weeding being conducted in adult collection.

Development

- James Dyer, Trustee Emeritus has provided some information to review development options for the board.

Friends of JEL

- The Friends had a table at the Autumn Fest on the common on 9/22. There were 80 participants who worked on the craft project. It was also an opportunity for the FOJEL to engage with the community.
- Generously funded many of our programs and providing honoraria for presenters.

Gift

- Ann (Martel) and Paul Rapo presented a gift to the library of Cushing's Manual used by Felix Gatineau when he was a state representative.

Grants

- Prepared 14 letter of support for the annual Local Cultural Council grant round and liaising with performers and presenters.

Media

- Significant coverage being received from Southbridge Evening News, Citizen Chronicle, Focused on Southbridge and SCTV, assisting in promoting the library and our programs to a wider audience.

Meetings

- Working with the Southbridge Trail Committee to discuss the installation of a *Story Walk* at West Street Trail. Gathering information from other libraries that have participated in this program.
- Attended CHNA5 (Community Health Network Area 5) meeting 10/19

Outreach

- *Literacy Volunteers of Central MA* held their annual Student and Tutor Recognition event 10/11. Library director was invited to address the group.
- *Red Ribbon Campaign* underway and the library has many postings to promote abstinence from substances. The theme this year is "Life is Your Journey – Travel Drug Free".

Programs

- The featured exhibitor for the month is Debra Horan who presented her photographic work. Debra owns Booklovers Gourmet, in Webster.
- The film for the Library Box Office was *Get Out*, a speculative thriller.
- Photographer Dale Monette presented a program "2018: The Year of the Bird", sponsored by the Friends of JEL on 10/20, and part of the Walktober programming of The Last Green Valley. Recorded for cable and You Tube.

Safety and Security

- Police officers conduct walk-throughs on a regular basis

Senior Tax Abatement

- All participants will have completed the 65-hour requirement. One person has offered to volunteer to the end of the year until the new program commences.

Schools

- Invited to participate in a workshop for the school liaisons on 9/28 organized by Worcester State University team at West Street School. Some parent meetings are scheduled to take place at the library and library director invited to speak to the group.
- Presented a story program in honor of Hispanic Heritage Month at Eastford Road School 10/12.

Technology

- Adult Services Librarian is working with Symantec to resolve a bug on the public use computers.
- Network C/WMARS ran an update to our ILS system: Evergreen over Columbus Day weekend and some bug fixes were resolved for the new web client.

Town Manager

- Submitted the Annual Report for FY2018.