

TRUSTEES MEETING

TUESDAY, SEPTEMBER 26, 2017

REPORT PRESENTED BY MARGARET MORRISSEY, DIRECTOR

Building

- Van Gerven Plastering Inc., is finishing the plaster repair project in the Main Hall area. Three sections were worked on, including some ornamental areas.
- DPW back on regular schedule. Jamie is working 8 am – 4 pm Monday through Friday. Hours are Monday through Thursday 6 am – 4 pm.
- A leak was found in the Reading Room ceiling on 2/3 and a temporary repair was done by DPW. Scope of work being developed with a view to obtaining quotes.
- Data loggers have been installed by Building Evolution to record the temperature in the building. An assessment of the HVAC equipment and facility performance will be provided. This service is being provided at no cost to the Town, by Wesley Stanhope, former Trustee.
- Working on having a metal grate made to cover the window well in Children's Librarian's office.

Children's Room

- The staff is busy re-organizing the room for the fall series of programs and creating new art work for display.
- Library Open House, 19 patrons attended - 9/16/17
- Ecology of Sound – celebrating Hispanic Heritage Month with Ricardo Frota (funded by Southbridge Cultural Council 9/25/17
- 9/25/17-Banned Books week starts. Displays in place.
- Library card sign up month - 9 entries!

Collection Development

- The Children's Room continues to work on an inventory of the collections, as time permits.
- Working on JJ "inventory" and shifting in JJ completed!
- Working on shifting in Non Fiction in Children's

Friends of JEL

- FOJEL is sponsoring two prizes to incentivize the library card sign up for Teens and Kids.

Grant

- The Central MA Regional Planning Commission (CMRPC) funded some bicycle equipment and the two bike racks and a Bike Fix-It-Station are for the library.

Long Range Plan

- Final report has been sent to the MA Board of Library Commissioners.

Media

- Receiving good responses to our frequent Facebook postings.
- Coverage from Southbridge Evening News has increased.

Outreach

- QCC professor Sandra Hinds requested we place a book for her Sociology class on Reserve Loan (2 hour loan -library use only).

Periodicals

Proctoring

- A professional exam was proctored 9/25.

Programs

- Art reception for photographer Linda Spencer and Sue Morello 9/7
- Book club *no* meeting in September.
- Flamenco Worcester with Edmy Ortiz, Cameron and Mimi was a big success for Hispanic Heritage month. Antonio Tiriti accompanied the performance. 9/21

Safety and Security

- Working on final details of the Safety Procedure for the facility.
- Difficult patron behavior who ignored staff directions and we called police department. Three officers responded and talked to the patron who was ranting and loud and who also taunted the officers. The police informed the staff that the patron has some known issues. After some time and more dialog the patron was back in control again and finished his project. 9/14.
- Some of the clients from the Center of Hope can be confrontational with staff when they have fines and lost materials. Staff is most empathetic and works with the patrons. Staff also works with the COH staff. Issue on 9/18.
- Sargent John Fahy stopped by today on a courtesy visit, as he is on the day shift. MM had the opportunity to let him know about the issues we have been experiencing. 9/19

State Aid Financial Report

Currently working on the annual report for the MA Board of Library Commissioners.

Summer Reading

- Bruins prize of a signed puck arrived for Anjolina Fantaroni 9/25 and passed to the happy patron.

Tax Abatement Personnel

- A spouse of one of the tax abatement personnel who has had surgery will be the replacement for the remaining 30 hours approximately.
- One of the participants has completed the program – 65 hours.