

Jacob Edwards Library

Minutes of March 28, 2017

The Library Trustee meeting of March 28, 2017 began at 12:10 PM. Present at the meeting of were Trustees Gary Bridgman, Beth Cournoyer, Robin Weber, Jessica Jimenez, Mel Blake, Maureen Gullekson and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The Trustees observed a moment of silence for the passing of former Trustee James Puracchio.

The minutes of the February 23, 2017 meeting were read. Maureen Gullekson motioned to approve the February minutes, Beth Cournoyer seconded. So voted. Gary Bridgman stated that there were no significant changes regarding income or expenses.

Old Business - The Department of Children and Families as well as for-profit groups have requested use of the Meeting Rooms. The Trustees propose to amend the Meeting Room Policy that the Library reserves the right to restrict frequency of use by non-library agencies. Unless otherwise authorized, use by any single organization is limited to four meetings per year. An Agreement between The Department of Children and Families and Jacob Edwards Library was distributed to the Trustees. The Trustees request that a line is added to the Agreement stating that all visitors will follow all library policies and procedures.

Long Range Plan - Robin Weber noted that over 100 people have responded so far to the survey regarding the Long Range Plan. She will bring the report about the responses to the next meeting. She noted that people thought that the Library had great programs, but the Library needs to inform the public more about the programs.

Chairman's Report - Dick Whitney was not present for the meeting and therefore, there was no report. Robin Weber served as the acting Chairperson.

Margaret Morrissey distributed her report to the Trustees and discussed upcoming programs and building maintenance. Margaret noted that the security camera system has now been upgraded and expanded.

A discussion took place regarding the purchase of the Lexis Nexus database program. Gary Bridgman explained to the Trustees about the various databases that would be available if the Trustees were to purchase the program and described the databases as "limited." Gary would like more robust research capabilities. The Trustees decided not to subscribe to Lexis Nexus.

Gary Bridgman made a motion to adjourn, Maureen Gullekson seconded. So voted. The meeting ended at 1:10 PM. The next meeting will be held on April 25, 2017 at 12 PM.

Approved April 25, 2017