

Jacob Edwards Library

Minutes of November 24, 2015

The Library Trustee meeting of November 24, 2015 began at 12:05 PM. Present at the meeting were Trustees Gary Bridgman, Jessica Jiminez, Robin Weber, Beth Cournoyer, Maureen Gullekson, Chairman Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

The minutes of the September 22, 2015 meeting were read. Gary Bridgman motioned to approve the September minutes, Maureen Gullekson seconded. So voted. Minutes were also read for a special meeting held on October 15, 2015. Maureen Gullekson motioned to approve the special minutes, Gary Bridgman seconded. So voted.

Gary Bridgman gave a brief overview of Trustee bank accounts notifying the Trustees that there were no significant changes regarding income or expenses. Margaret Morrissey spoke to the Town Accountant, Karen Harnois, who stated that she will produce a quarterly report of account balances to the Trustees going forward.

At this time, Margaret Morrissey discussed an incident with three thirteen year old patrons involving sexual harassment with the staff. Gary Bridgman suggested banning the three teens from the Library going forward. Margaret noted the incident in a log book and notified the police. Maureen Gullekson suggested a three month follow up on this incident.

Margaret notified the Trustees that American Alarm Company had been in to review the camera system. She also notified the Trustees that the 100 year Anniversary book is ready to print and should be available in ten days. Reaching For A Star Sculpture-Margaret Morrissey informed the Trustees that the sculpture will be ready in April or May of this year and that a \$1000 grant from the Southbridge Cultural Council was used to pay the deposit for the sculpture.

There was no Chairman's Report at this time.

Margaret Morrissey distributed her report to the Trustees and discussed upcoming programs and various issues with building maintenance. Margaret asked the Trustees to sponsor refreshments for the Krosslink meeting each month. Robin Weber motions to pay for refreshments for Krosslink.org monthly meetings up to \$25. Gary Bridgman seconded. So voted.

Under the category of New Business, Dick Whitney suggested that Library pamphlets and the new 100 year Anniversary book be available for sale at the Southbridge Hotel/Conference Center, with the possibility of marketing other items at the hotel.

Robin Weber made a motion to adjourn, Gary Bridgman seconded. So voted. The meeting ended at 12:50 PM. The next meeting will be held on December 22, 2015 at 12 PM.

The December 22, 2015 meeting was cancelled. The next meeting is now January 26, 2016.