

# JACOB EDWARDS LIBRARY

Minutes of July 15, 2014

- Meeting called to order at 12:05 by Chairman Dick Whitney.
- Present: Trustees - Dick Whitney, Robin Weber, James Dyer, Mel Blake and Library Director Margaret Morrissey. Paula Dacoles and Gary Bridgman were not present. Minutes taken by Mel Blake.
- Minutes of June 17 Library Trustee Meeting - Mel Blake motioned to approve, Robin Weber seconded. So voted.
- No financial report was given. James Dyer volunteered to assist Paula Dacoles with financial affairs if need be. Margaret did report that all vouchers through #865 have been approved by the board.
- Old Business
  - a. Book - On July 7, 2014 Alan Earls submitted the final manuscript with revisions. Final payment has been made to him. Our contractual obligations to him are complete.
  - b. Book Editor- Kara Joyce is being considered as a possible copy editor. A sample will be sent to Kara to edit. The board will review her work. Robin made a motion to approve payment of up to \$50.00 for this sample work, Jim seconded and all approved. Leslie Browning is out of contention due to illness.
  - c. Trustees/Events - Dick encouraged all Trustees to participate/attend as many events as possible @JEL in the coming months. There are many Thursday evening events planned. There will be a Trustee Orientation held on August 28 from 6-8 @ JEL. All Trustees are invited. Robin motioned to approve \$300.00 for refreshments that evening, Mel seconded and all approved.
  - d. Time Capsule- The discussion will continue on size, cost etc. Margaret will review various options with the library staff and seek other opinions. Robin suggested the possibility of a virtual time capsule.
  - e. Trustee Vacancy - The town side vacancy has been posted on the JEL website and on the town website.
- Chairman's Report- Dick reported that through conversation with the new Southbridge airport manager, there is the possibility of having JEL photographed aerially.

- Director's Report - Margaret submitted her written report, covering the latest happenings at JEL. The ceiling painting project will move forward as the contractors are pleased with the sample painting that was completed last month. The Trustees were introduced to Betsy Vecchi, the new Children Services Librarian.
- Next Meeting- August 19, 2014 at noon
- Adjournment - Jim made a motion to adjourn, Mel seconded. Meeting ended at 1:00 PM.

Approved August 19, 2014