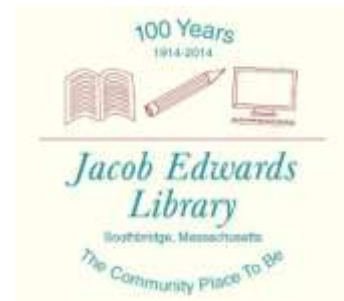


**Jacob Edwards Library**  
**Board of Trustees Monthly Meeting Agenda**

**Dick Whitney - Chair**  
**Dec 16, 2014 at 12:00 p.m.**  
**Mills Room, Jacob Edwards Library**



1. Previous meeting minutes acceptance
2. Financial Report
  - Financial Report – Gary
  - Process for future reports
3. Old Business
  - a. Meeting time discussion
  - b. Review of Kara Joyce edits to book / timing for completion / next steps
  - c. Approval to hire Leslie Browning for completion/publication
  - d. Procedure to fill Vacancies on Board – 1 Town , 1 Bank / Applications received
  - e. Ceiling update
  - f. Literacy Volunteers application to use Reading Room
4. Chairman's Report
  - Feedback from Town Manager – Nov 24<sup>th</sup> Meeting and follow up
5. Director's Report
6. New Business
  - Capital funding for upgrade to elevator room (change from 6" to 12" vent as per code)
  - Library Legislative Breakfast Friday, February 6, 2015.
7. Next meeting - scheduled for Jan 20, 2015
8. Adjournment