

Jacob Edwards Library

Minutes of April 22, 2014

The Library Trustee meeting of April 22, 2014 began at 12:05 PM. Present at the meeting of were Trustees Gary Bridgman, Robin Weber, Paula Dacoles, Mel Blake, interim chairman Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The minutes of the March 18th meeting were read. Robin Weber motioned to approve the March minutes, Gary Bridgman seconded. So voted.

Under the category of old business, Dick Whitney informed the Trustees that the book that is being created for the 100th anniversary is available in PDF format and ten copies will be available at the 100th anniversary celebration event. The book will not be distributed until all Trustees have reviewed the book. Margaret Morrissey displayed two different covers for the book. Robin Weber motion to accept the title of the book as "The First Century: Jacob Edwards Library - Southbridge - 1914-2014". Gary Bridgman seconded. So voted. Margaret will speak with Karen, the town accountant, about how to handle the sale of the book. Gary Bridgman expressed interest in hiring an editor for the book. Margaret will search for an editor to handle grammatical errors. Dick Whitney notified the Trustees that he will provide them with an electronic copy of the book by May 1, 2014.

At this time, the Trustees conducted interviews with two prospective Town Trustees, James Dyer and Julie Caprera. The Trustees decided that they will recommend James Dyer for Town Trustee. Margaret will notify the Town Manager of this decision.

A brief discussion took place regarding the flyer that will be distributed at the 100th anniversary celebration event and changes to the flyer.

Paula Dacoles distributed her Financial Report to the Trustees, detailing income and expenses for the Library bank account.

Chairman's Report – Dick Whitney notified the Trustees of an HR issue with a former library employee.

Margaret Morrissey discussed partially funded grants and asked the Trustees to consider funding the remaining balance of these grants and distributed her Director's Report.

Gary Bridgman motioned to adjourn the meeting at 1:33 pm, Robin Weber seconded. The next meeting will be held May 20, 2014 at 12 pm.

Approved 5/20/2014