

Jacob Edwards Library

Minutes of November 19, 2013

The Library Trustee meeting of November 19, 2013 began at 12:07 PM. Present at the meeting of were trustees Gary Bridgman, Robin Weber, Paula Dacoles, Rev. Peter Joyce (arrived at 12:30 PM), interim chairman Dick Whitney and Library Director Margaret Morrissey. Sylvia Lenti was also present and observed the meeting. Tammie Darling was present to record the minutes. The August 3, 2013 minutes were read, Dick Whitney motioned to accept the minutes. Paula Dacoles seconded. So voted. The October 22, 2013 minutes were read, Gary Bridgman motioned to accept the minutes. Paula Dacoles seconded. So voted.

Under the category of old business, regarding the 100th Anniversary celebration of the Library, Dick Whitney noted that he and Margaret Morrissey could summarize the plans for the celebration within the next month. Robin Weber also noted that she would have the final catering plans by the end of the year. The contract for the book about the celebration was signed on 11/1/13 and Dick Whitney would like to present an invoice for \$2500 to pay for the first draft of the book at the next meeting. Regarding a letter from Attorney Robert Caprera, there is no disagreement between the Trustees and the Settlement Agreement. Gary Bridgman motioned that the Trustees authorize and delegate the Treasurer of the Town of Southbridge to transfer all Trustee controlled accounts into the Bartholomew account. Robin Weber seconded. So voted.

Paula Dacoles distributed her Financial Report to the Trustees, detailing income and expenses for the Library bank account. Paula also noted that the contract with Bartholomew was signed on 10/25/13. The trustees will invite Bartholomew and the Town of Southbridge (Mindy and Karen) to the Trustee meeting in January 2014.

At this time, Margaret Morrissey requested \$10,000 from the Trustees for materials. Father Peter Joyce arrived at the meeting at 12:33 pm.

Chairman's Report – Father Peter Joyce motioned to buy a gift certificate for \$100 for Joan Menard in recognition of service as a Trustee. Paula Dacoles seconded. So voted. Margaret Morrissey will ask the Town of Southbridge for a citation for Joan also. Dick Whitney asked the trustees if anyone was interested in becoming the vice-chair to contact him and that meetings will continue on the third Tuesday of every month.

A discussion began regarding the internet and computer policy. Robin Weber suggested that a review of these policies take place and a discussion will be held at the next meeting. At this time, Margaret discussed her Director's Report including upcoming programs. She noted that there was a complaint that there was no changing table in the children's room bathroom and discussed solutions.

Under the category of new business, Father Peter Joyce motioned to accept a \$10,000 bequest from the estate of educator Florida Tarquinio. Paula Dacoles seconded. The trustees discussed filling the trustee vacancies and whether or not Wesley Stanhope can be changed from a Town Trustee to a Bank Trustee since he is moving away from Southbridge. Dick Whitney stated that he would ask Wesley to resign from the Town Trustee position.

Father Peter Joyce motioned to adjourn the meeting at 1:25 pm, Gary Bridgman seconded. The next meeting will be held December 17, 2013 at 12 pm.

Approved 12/17/2013