

## **TRUSTEES MEETING**

**TUESDAY, NOVEMBER 20, 2012**

### **REPORT PRESENTED BY MARGARET MORRISSEY, DIRECTOR**

#### ***Technology***

No internet service 11/14 until 4 p.m. when Charter replaced the modem and service resumed. We are working with the IT staff on some issues with individual computers.

#### ***Building***

The annual fire system test and examination of extinguishers has been completed. Leaves have been cleared and exterior winterized. Power was shut off while a tree was being taken down on Foster Street, due to storm damage. There was only one storm related issue for the building a piece of flashing blew off the roof and the DPW has since replaced a small section of wood on the ridge of the roof and reinstalled the flashing. Jamie refurbished the voting booth and ballot box for the Children's Room to use for their election demonstration.

#### ***Grants***

The library was awarded \$1,000 by the LEGO Children's Fund for use in programming or services. The Southbridge Savings Bank presented a check for \$715.02 for the purchase of a complete set of LEGO. Bob McMaster presented the library with the total proceeds from his book sales – just over \$100.

#### ***Media***

Good coverage was received for the art exhibit and the mock election, *Trolley Days* and other events, in the *Southbridge Evening News*. Cable Access TV staff filmed a tour of the Jacob Edwards Library, to be broadcast at a future date. The library makes extensive use of social media as well to promote the activities and encourage more participation and engagement.

#### ***Staffing***

The Town Manager and Kim Ferron, the recently appointed Human Resource Assistant toured the library. Recent staff appointments are: Rebekah Doiron and Anekah Ellis - page staff in the adult department and Angela Dumas - Library Aide in the Children's Room. The staff has been working on a tree to enter in the *Festival of Giving Trees* in honor of Corinna Tiberii.

#### ***Volunteers***

All five tax abatement personnel have completed the required 80 hours service.

#### ***Children's Department***

Thanks to cooperation from the Town Clerk and DPW, the library was able to borrow and refurbish a decommissioned ballot box and voting booth for the Children's Room. The library conducted its own mock election where kids under 12 were able to vote for their choice of candidate: The Cat in the Hat, Horton and The Lorax. The latter character was our winner! Thanks to the Town Clerk for use of decommissioned voting equipment to make the experience all the more real for the kids.

#### ***Outreach***

Southbridge Christian Academy conducted school from the Pioppi Room for a few days while they were without electricity, due to Hurricane Sandy. I attended the *IEEE Milestone* event to celebrate the work of

Elias Snitzer and Wil Hicks. I arranged with Eve Dipietro to visit with the Children's Librarian for a holiday story program at the Green Valley School.

### ***Programs***

The annual *Food for Fines* drive has commenced and will run for the month of November. There has been a generous outpouring from the community. Piyali Samant is the artist for the month of November. Her work will be on display until the end of the month.

### ***Training***

I participated in a training offered by the network C/WMARS on reports.

### ***Meetings***

Area library directors met to discuss matters of mutual interest. I attended the Digital Commonwealth board meeting, the Tutor Recognition of Literacy Volunteers. Two of the senior staff attended the MLS Annual Conference on Monday, Nov. 5<sup>th</sup>. David Gerzof Richard of Emerson College was the keynote speaker on social media and libraries.

### ***Closings***

The library was closed on Monday October 29 due to Hurricane Sandy and again, for twenty minutes on Wednesday 31<sup>st</sup> while the electricity was shut off (to facilitate the removal of a tree on Foster St.) The library was closed in honor of Veteran's Day.

November	Piyali Samant		Main Hall
Monday 26, 3, 10, 17, 31	<i>Inkwell Imaginings</i>	6 p.m. – 7:30 p.m.	Mills Room
Monday 26, 3, 10, 17, 31	<i>Pajama Story Time</i>	6:30 p.m. – 7:30 p.m.	Children's Room
Tuesday 27, 4, 11, 18	<i>Knitting With Sonya</i>	10:30 a.m. – 12:30 a.m.	Reading Room
Tuesday 27, 4, 11, 18	<i>Anime Club for Teens</i>	3:10 p.m. – 4:30 p.m.	Pioppi Room
Wednesday 21, 28, 5, 12, 19	<i>Super Kids- stories and songs for preschoolers</i>	10:30 a.m.	Children's Room
Wednesday 21, 28, 5, 12, 19	<i>Crafty Wednesdays</i>	All Day – drop in	Children's Room
Thursday 6, 13, 20	<i>Lego Club</i>	3 p.m. – 4:30 p.m.	Craft Room
Friday 30, 7, 14, 21	<i>Baby Time – specialized play</i>	10:30 a.m.	Children's Room
Thursday, November 22 Friday, November 23	<i>Closed - Thanksgiving</i>		