

## *Jacob Edwards Library*

### **Minutes of April 24, 2012**

The meeting of April 24, 2012 was called to order by Chairwoman Joan Menard at 12:08 PM. Present were trustees James Puracchio, Peter Joyce, Dick Whitney, Paula Dacoles, Seth Lajoie Chairwoman Joan Menard and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The March 2012 minutes were read, Seth Lajoie motioned to accept the minutes. Paula Dacoles seconded. So voted.

Paula Dacoles presented her Financial Report to the Trustees, which stated income, expenses and balances of the Bank of America accounts. At this time Peter Joyce made a motion to advance \$10,000 of the \$40,000 which was approved for fiscal year 2012 and designated by the Trustees as funds to be contributed to the Library from Trustee accounts for materials at this time. Dick Whitney seconded. So voted.

In her Chairwoman's Report, Joan Menard discussed the artist that will be at the Library on 5/3/12.

Under the category of Old Business, the following topics were discussed:

1. Signage – Joan suggested adding four Wi-Fi logos on both sides of the existing signs and two hanging double faced signs with the website. The approximate cost would be \$160. Peter Joyce motioned to accept, Paula seconded. So voted.
2. IEEE – Dick Whitney received a letter from the Town of Southbridge to paying for a plaque which would be placed across from the American Optical. Peter Joyce suggested talking with Daniel Morrill Monument Shop regarding a stone to mount the plaque.
3. Long Range Plan –

Dick Whitney (historical) – no report yet

Jim Puracchio (Homebound Svs)- has been working with someone from Overlook and Tri-Valley

Peter Joyce (spanish translation)- asked Margaret for English text brochures to be emailed to him

Seth Lajoie (Children's Room) – No report yet

Gary Bridgman/Paula Dacoles (physical plant) – Paula asked for a list of capital repairs needed

The Policy Review for this meeting was the Unattended Children's Policy. Margaret Morrissey asked if the Trustees could discuss the policy at the next meeting. She would like more time to research laws about the age of leaving a child alone. Margaret Morrissey went over her Library Director's Report, including statistics for January 2011 through March 2012, and the upcoming programs and meetings she has attended.

Under the category of New Business, Dick Whitney discussed the marketing of the Optical Heritage Museum. Dick pointed out that he has been in a national magazine and things are moving forward. Father Peter Joyce mentioned how the Museum of Russian Icons in Clinton is an example of a successful museum.

At this time, Joan Menard reminded everyone that 2014 will be the 100 year anniversary of the Library. Paula Dacoles suggested that a member of the Edwards family could support this event. Ideas were discussed whether to make the event large or keep it smaller and more personal. Paula Dacoles suggested Bank of America could help out and that a call could be made to David Maxwell. Peter Joyce suggested taking each month and making it catered to a specific group to celebrate 100 years. Joan Menard said she will make this a permanent item each month.

Peter Joyce motioned to adjourn the meeting at 1:10 pm, Paula Dacoles seconded. So voted. The next meeting will be held on May 22, 2012 at 12pm.

Accepted May 22, 2012