

Jacob Edwards Library

Minutes of October 18, 2011

The meeting of October 18, 2011 was called to order by Chairwoman Joan Menard at 12:05 PM. Present were trustees Joan Menard, Dick Whitney, Gary Bridgman, James Puracchio and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The September 2011 minutes were read and James Puracchio motioned to accept the minutes. Joan Menard seconded. So voted.

Since Paula Dacoles was not present at the meeting, there was no financial report given to the Trustees. At this time, Joan Menard discussed her Chairwoman's Report by reminding the Trustees to complete the required ethics test online if they haven't already done so. Joan also discussed the upcoming Worcester Trustees meeting on 11/5/11, where the main topic discussion will focus on e-books. She also notified the Trustees that the MLS Annual meeting will take place on 11/16/11.

In the category of Old Business, Joan Menard notified the Trustees that she presented the PRISM Energy Audit paperwork to the Town Manager, who told Joan to take the recommended energy upgrades from the electricity expense line of the budget.

A discussion took place on the policy regarding the Meeting Room. The policy is stated that the meeting room should be open to any non-profit organization unless there is a perceived threat. All groups can use the meeting room unless they are for-profit. Joan Menard asked Margaret to draft a modified meeting room policy for the next meeting. Gary Bridgman suggested that for-profit groups should be allowed to use the meeting room with a donation to the Friends of Jacob Edwards Library.

Margaret Morrissey went over her Library Director's Report, including statistics for July 2010 through September 2011, and the upcoming programs and meetings she has attended. Margaret also asked the Trustees to sponsor her attendance to URI Professional Development Opportunity on 11/5/11 by paying transportation costs of 55.5 cents per mile to attend the meeting. Gary Bridgman motions to allow professional development funds for Margaret and James Puracchio seconded. So voted.

Margaret Morrissey also mentioned that Mike Trombley suggested that a flag be purchased and placed in the Pioppi room, at around a cost of \$118. It was decided not to pursue the flag purchase at this time.

Dick Whitney motioned to adjourn the meeting at 12:40 pm, Gary Bridgman seconded. So voted. The next meeting will be held on November 15, 2011 at 12pm.