

TRUSTEES MEETING**TUESDAY, OCTOBER 19TH, 2010****REPORT PRESENTED BY MARGARET MORRISSEY, DIRECTOR**

| STATISTICS | JULY | AUG. | SEPT. |
|----------------------------------|-------------|-------------|--------------|
| Total No. of Hours Open | 192 | 203 | 204 |
| Total No. of Saturdays Open | 0 | 0 | 3 |
| Total No. of Hours Open Saturday | 0 | 0 | 12 |
| Total Hours Open After 5 p.m. | 24 | 27 | 24 |
| Attendance in Library | 10,038 | 10,486 | 9,368 |
| No. of Volunteers | 13 | 14 | 16 |
| No. of Volunteer Hours | 47 | 28* | 24 |
| Room Uses by the public | 80 | 88 | 107 |
| No. of Children's Programs | 15 | 5 | 8 |
| No. in Attendance | 489 | 112 | 128 |
| No. of Young Adult Programs | 9 | 5 | 4 |
| No. in Attendance | 44 | 37 | 32 |
| No. of Programs for Adults | 11 | 13 | 15 |
| No. in Attendance | 90 | 137 | 257 |
| No. of Reference Transactions | 180 | 169 | 193 |
| Internet Use | 1,282 | 1,430 | 1,282 |
| Microfilm Use | 9 | 19 | 10 |
| Total copies made | 1,576 | 1,207 | 1,446 |
| Total prints made | 1,079 | 958 | 900 |
| Holds filled (ILL) | 1,242 | 1,333 | 1,271 |
| Holds Received | 743 | 540 | 649 |
| Wireless Visits | 335 | 309 | 327 |

Financial Report

Capital Account 810.945.5700..8170 Balance \$64,328.64

Technology

The library web site was down but is now fully operational again. Reviewing Mozy as an option for online backup of data. Material provided by Gary and Seth.

Building

Discussed with Interim DPW Director about the ceiling and requested a report on the problem which dates back to almost immediately after the building was refurbished in May 2000.

Some leaks were discovered in the window wells due to the torrential rain in the Teen area. DPW has scheduled a time to work on the repairs.

Staff

Library Aide position filled by Cindy Barrios. Another vacancy at Library Aide 10 hours per week. Name badge project on hold until the appointment was made.

Programs

The staff continues to assist patrons with computer training, and new staff in other departments or boards, with the state ethics requirement. The library parking lot was the location for an unusual program sponsored by the Health Education of Harrington Hospital. A stroller exercise program for new mom's gave new purpose to the usually quiet parking lot. The Mother Goose Series has begun and there is an excellent response to this program. Thanks to the support of the Southbridge Cultural Council, Hunter Foote and Michael Caprera played during the art reception. Hispanic Heritage Month was very successful with *Son D'Plena* performance in combination with the Jenny Marciano's art exhibit and *Nueves Reinas (Nine Queens)* was screened as part of our continuing celebration.

An innovative new program called *Generation Online* will offer 20 hours per week of peer coaching to seniors beginning in November.

Media

The Banned Books display was the featured photograph in the Southbridge Evening News article about Banned Books. Telegram and Gazette reporter and photographer were here to cover Hora de Cuentos for a future article. Jacob Edwards Library was also part of an article in the T&G on EBook coverage in the region.

Nook and Barnes & Noble

Thanks from a contact through Dick Whitney, JEL is having a demonstration of the Nook – the EBook from Barnes and Noble on October 28th. We invited other libraries in the area to join us for the demonstration.

Grants

Staff has worked with entertainers and performers to obtain eleven requests with the Southbridge Cultural Council for funding in FY11. The library line item for programming is \$300 in FY11. The Friends are generous in their support of programs and will be funding the Gingerbread House Making program at the end of November. The library has just been awarded a \$1,000 grant by CHNA5.

Long Range Plan

Working on the statistical update

Policy Documents Approval

Request approval of Display and Art Exhibit Policy and Meeting Room Facility Descriptions updates.

Outreach

Library Directors in the area met for our monthly gathering. I attended the quarterly meeting of the Community Health Network Area 5 and also attended the Literacy Volunteers Board meeting. ASPIRA – Latino educational advocacy group had a successful meeting on Wednesday, October 13th promoting the organization to the business community. Joan represented the Trustees. The Children's

Librarian is participating in a Mock Caldecott Award program with the librarian and teachers from Eastford Road School.

Training

Three staff members attended a webinar on Space Planning for New Spaces. Increasingly, seminars and workshops are becoming more accessible.

Donations

The library received a donation of an antique ladder back chair from Tim Booth whose owner was "...Catherine Wood Dole Booth, born Fitchburg, Mass 1833. Married William Booth 1870. She was brought up by her aunt Mahala Wood Butler in Winchester. Died Southbridge 1914."

Library Services

The Massachusetts Library System has provided access to 13 new databases from Gale/InfoTrac, which is now accessible from the library's online database page. Titles include Business and Company Resource Center, Health and Wellness Resource Center, and World History in Context. Training is available upon request.

November Programs at Jacob Edwards Library, 236 Main St., Southbridge, MA 01550

Winter and The Lost Villages of the Quabbin Art Display through the month of November

| | | | |
|--------------------------|---|-------------------------|--------------|
| Monday , November 1 | Mystery Book Club: Tyme of Death | 6:30 p.m. – 7:30 p.m. | Reading Room |
| Monday, 1, 8, 15, 22, 29 | Inkwell Imaginings | 6 p.m. - 7:30 p.m. | Mills Room |
| Thursday, 4 | Artists Reception Anna Ozolins and Suzanne Chaffee | 6:30 p.m. - 7:30 p.m. | Main Hall |
| Tuesday 2, 9, 16, 23, 30 | Knitting with Sonya | 10:30 a.m. – 12:30 p.m. | Reading Room |
| Saturday 6, 13, 20, 27 | Nanowrimo – national novel writing project for November | 10 a.m. – 12:30 p.m. | Pioppi Room |
| Tuesday 2, 9, 16, 23, 30 | Anime for Teens | 3:10 p.m. – 4:30 p.m. | Pioppi Room |
| Saturday, 13 | National Gaming Day | | Pioppi Room |
| Monday, 15 | Friends of JEL | 6 p.m. | Mills Room |
| Tuesday, 16 | Board of Trustees | 12 noon | Mills Room |
| Thursday, 18 | Nick Chandler book talk Underhammer Guns | 6:30 p.m. – 7:30 p.m. | Reading Room |
| Friday, 12 | <i>Hora de Cuentos: Halloween</i> | 10:30 a.m. – 11:30 a.m. | Program Room |
| Wednesday, 24 | <i>Screening of Little Women</i> | 2 p.m. | Pioppi Room |
| Monday, 29 | Gingerbread House Making | 6:30 p.m. – 7:30 p.m. | Program Room |

The library will be closed on November 23rd and 24th