

**TRUSTEES MEETING****TUESDAY, JUNE 15<sup>TH</sup>, 2010****REPORT PRESENTED BY MARGARET MORRISSEY, DIRECTOR****STATISTICS FOR MAY 2010**

Total No. of Hours Open	204
Total No. of Saturdays Open	5
Total No. of Hours Open Saturday	20
Total Hours Open After 5 p.m.	24
Attendance in Library	8,499
No. of Volunteers	24
No. of Volunteer Hours	43
Room Uses by the public	105
No. of Children's Programs	16
No. in Attendance	154
No. of Young Adult Programs	5
No. in Attendance	43
No. of Programs for Adult	11
No. in Attendance	211
No. of Reference Transaction	140
Internet Use	1,103
Microfilm Use	9
Total copies made	1,454
Total prints made	1,066
Holds filled (ILL)	1,049
Holds Received	644
Wireless Visits	224

*State Aid*

The total for FY10 is \$22,732.30. The second payment has been disbursed.

*Technology*

In response to the Board's offer of upgrading some computers, I have attached a quotation for some computer upgrades to the staff ports. It has been over four years since we have upgraded and that is the benefit of sourcing an adequate system and why the OptiPlex is being proposed. It is a good work horse and our minimum system requirements are

*Building*

- Sign for the Lenti Room has been installed on the door of the staff room. An unveiling is planned prior to the June Board meeting.
- Window replacement Project – working will commence on June 21<sup>st</sup>. There is \$1,000 deductible that will be taken out of the capital account. The insurance money has already been received.

- Mulch – waiting for the DPW to be able to spread the recycled byproduct from the Sewer Treatment Plant.

### *Long Range Plan*

Community involvement was excellent at the focus groups that met on Thursday, May 20<sup>th</sup> at 11:30 a.m. to 1:30 p.m. and Monday, May 24<sup>th</sup> at 6 p.m. to 8 p.m. in the Pioppi Room. There was good dialog and comment on visualizing the future of the library and the anticipated services. An invitation to comment has also been placed in the June newsletter.

### *Programs*

The FOJEL annual Artful Friends fundraiser is under way. Ticket sales for chances to win the original art and gift certificates is not as brisk as I would hope. However, maybe on the night of the drawing, during the Pride in Southbridge concert, that more tickets will be sold.

### *Summer Reading*

Summer Reading lists are slowly trickling in. Mary E Wells Middle School is requiring a selected title for each grade and providing this material to the students, again this year. Students will have the option to read any other books that they chose for extra credit.

Preparation work for summer reading is well underway. Participants can track their reading accomplishments online, as part of this state-wide program. There will be separate components to the program for Children, Teens and Adults, as in previous years. Requests for summer reading lists have been sent to the local schools. This year's theme is Go Green and the prize of a rain barrel from the Trustees is appreciated. The Friends of the JEL have been asked to provide some prizes, including an ipod, as in previous years. There is an interesting and varied group of programs supporting the Go Green theme that will be held during the summer.

### *Meetings and Outreach*

- ASPIRA – the Latino educational initiative invited me to give a 30 minute presentation at their June meeting. I am hoping this will create more partnership initiatives. I was particularly trying to obtain support for our September programming for Hispanic Heritage Month.
- QCC – toured the Harrington Learning Center at the Worcester campus and had a meeting with Asst. Dean Anne Pound and the instruction librarians there.
- FEST – once again the staff and some kids walked in the parade in recycled costumes, in keeping with the theme for summer reading – Go Green!
- “Spectacular AO” attended a meeting of the optical sculpture committee. Unveiling has been set for August 19<sup>th</sup> – the 55<sup>th</sup> anniversary of the flood.
- Memorial Day – I attended the parade

### *Schools*

School Department Superintendant Dr. Hanley is retiring and I will attend the reception on June 18<sup>th</sup> at OSV.

June is the month when school visits take place. Groups from West St., Charlton St. and Eastford Rd. visited JEL and the Children's Librarian visited each of the schools to promote the

Summer Reading Program. A visit to Trinity Catholic Academy is scheduled just prior to vacation.

ROAR – Reach Out And Read – three staff participated in this annual event in the elementary grades.

#### *CMRLS – a new era*

The merger proposal to have Central Massachusetts Regional Library become part of the Massachusetts Library System has been voted upon and the organization will be dissolved on June 30, 2010. Being on the regional library board - albeit for one year, was good experience and an excellent opportunity to network.

#### *Opening Hours*

The library closed at 1 p.m. on Friday, June 11<sup>th</sup>, 2010.

#### *Staff Training*

Anne Washburne a well-known trainer in library world provided a customer service workshop on June 11<sup>th</sup> from 1:30 p.m. to 4:30 p.m. Colleagues from other Central MA libraries as well as from Town Hall were invited. This program is funded by a grant from CMRLS.

#### *Staffing*

Recruitment for two 10 hour position in Technical Processing and Children's Room Center of Hope has not yet notified JEL about the application for two workers during the summer Workforce Investment Act. If successful, I anticipate being able to tackle some projects that have been regrettably neglected, due to lack of staffing.

#### *Grants*

- JEL was awarded \$2,000 for the Digital Treasures initiative by Yankee Spirits. I would like to express my sincere gratitude to Gary Bridgman for his sharing his knowledge
- Staff continues to work with Recycling Coordinator on the Renewable Energy grant of \$4000. The staff is currently working on materials selection to support the grant theme. Programs are being reviewed.

#### Programs in July:

Art show with Julie Caprera. **Reception**, Thursday July 1<sup>st</sup> at 6:30 p.m.

Friday, July 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup> **Teen Green Crafts** at 2 p.m. in YA area

**Mystery Book Club will not meet** in July

Tuesday, July 6, 13, 20, and 27 **Anime Club for Teens** at Noon until 1:45 p.m. Pioppi Room

Tuesday, July 6, 13, 20, and 27 **Knitting with Sonya from 10:30 a.m. to 12:30 p.m.**

Monday July 12<sup>th</sup> and 26<sup>th</sup>, **Inkwell Imaginings** – writers group meets on the second and fourth Monday at 6:30 p.m.

Wednesday, July 14<sup>th</sup> Greg Maichack presents **Van Gogh's Starry Night pastel workshop** 2 p.m. to 4 p.m. Registration required.

Wednesday, July 14<sup>th</sup> **Training in Using the Library Catalog – Get the Best Results** at 10 a.m. – 11 a.m. Registration required.

Thursday, July 8<sup>th</sup>, Screening of the movie *Call Girl* starts at 6 p.m. in the Pioppi Room.

Monday, July 19<sup>th</sup>, Monthly meeting of the **Friends of Jacob Edwards Library** at 6 p.m. in the Mills Room.

Tuesday, July 20<sup>th</sup>, Monthly meeting of the **Board of Trustees of the Jacob Edwards Library** at noon in the Mills Room.

Thursday, July 22<sup>nd</sup>, Paul Macek historical program 6:30 p.m. to 7:30 p.m.

Friday, July 23rd, **Bilingual Story Hour**. Michelle Garcia will read Clifford y el verano caluroso/Clifford and the hot summer, at 10:30 a.m. to 11:30 a.m.

**SUMMER READING All Summer Long!**