

TRUSTEES MEETING**TUESDAY, APRIL 20TH, 2010****REPORT PRESENTED BY MARGARET MORRISSEY, DIRECTOR****STATISTICS FOR MARCH**

Total No. of Hours Open	227
Total No. of Saturdays Open	4
Total No. of Hours Open Saturday	16
Total Hours Open After 5 p.m.	27
Attendance in Library	11,798
No. of Volunteers	46
No. of Volunteer Hours	67.5
Room Uses by the public	100
No. of Children's Programs	15
No. in Attendance	152
No. of Young Adult Programs	7
No. in Attendance	58
No. of Programs for Adult	14
No. in Attendance	229
No. of Reference Transaction	102
Internet Use	1562
Microfilm Use	11
Total copies made	1805
Total prints made	1150
Holds filled (ILL)	1426
Holds Received	785
Wireless Visits	308

Materials Budget:

Thank you to the Board of Trustees for the April payment of \$10,000 in support of the acquisitions of materials for the library.

Building:

On Thursday, April 1, a van that was parked in the parking lot had the rear window punched out. The police were called and have investigated the scene. In cooperation with the DPW and Menards Glass, a quotation for replacement of two of the windows at the north side of the building, has been obtained. Cost is \$1,380 for glass plus \$1004.08 for the rental of an arterial lift, total \$2,384.08. An insurance claim has been filed as the replacement is necessitated due to malicious damage resulting from BB gun shots in the windows. The access button for the handicapped accessible entrance has been vandalized. A new style of button has been installed in the hope that it will thwart further abuse. A call to Globe Signs raises hope that the exterior sign for the Main Street entrance will soon be re-installed.

Grants:

A grant of \$4,000 for Renewable Energy has been awarded to the Town of Southbridge. The staff is working with the Recycling Coordinator on collection development and programming. I am currently reviewing other grant possibilities as well.

Complaint:

A complaint received from a parent about his concerns with the atmosphere outside the library building/parking lot area. I have talked to him and the police to figure out some solutions. On Tuesday, I reported to jury service and fulfilled the requirement.

Meetings:

I attended QCC Guidance meeting and a webinar (virtual meeting) for CMRLS Library Directors, the Chamber of Commerce Fun@Five event and the Downtown Southbridge Partnership meeting.

Digital Commonwealth:

I was pleased to attend the annual Digital Commonwealth and hear Roy Tennant among other speakers. This is a significant professional development opportunity.

Surveys:

Completed an extensive survey for the MA Board of Library Commissioners and Institute of Museum and Library Services called *Connecting To Collections* and an annual survey for the Public Library Association.

Outreach:

National Library Week – April 11th – April 17th, 2010. A proclamation is being organized to recognize the event. A display has also been set up in the main hall. I went to WESO to record some public service announcements for the library, for future broadcasting. The fourth grade class from Trinity Catholic Academy visited this week to tour the library and learn about using resources for an assignment. I was invited to talk to the Southbridge Woman's Club. Adult Services Librarian is working with a group of patrons who are interested in starting a new fantasy book group.

Friends of JEL

The Friends annual book sale was a successful fundraiser and membership drive. Books that were not sold were disposed of to a private bookseller and another

Memorial Fund:

A memorial fund in memory of Mrs. Marcelle Vanvooren, former Board of Trustee Member has been started. Book(s) will be purchased and name plates inserted. Mr. George Dan Dumas passed away on April 14, 2010. Mr. Dumas was treasurer of the board for 17 years.

Staff:

Operation Able worker, Linda Walker has moved to a new assignment. Linda had been with the library for over 12 months, in the Senior Community Service Employment Program. This is a loss of 20 hours per week. Upward Bound Student, Molly O'Brien has just completed 40 hours volunteer service as part of her program. The contract has been extended for a further 30 hours.

Regional Library Service:

As of July 1, 2010, the Massachusetts Library System (MLS) will be in place and will serve the entire state. Staff attended a regional planning meeting to prepare for staffing and service changes.

Census

A bilingual Questionnaire Assistant has been in the library 20 hours per week, to assist the community to complete the Census 2010 Questionnaire – until April 19, 2010. Throughout the census season, a display has been installed in the library. Promotion has also been given in each newsletter, in an attempt to alert the public to the importance of this civic duty.

AARP Tax Service:

Peter Voiles of the AARP has provided four sessions to assist low income persons with their tax filing. This is a very popular offering and presents a value-added service for JEL.

Throughout the month, Scott Erb's photographs from his recent publication *20 Worcester Artists and their Workspaces* will be on display. There will be displays of materials from the collection to promote Earth Day, Poetry and Jazz in the main hall.

Tuesday, 27th, - **Knitting with Sonya** from 10:30 a.m. to 12:30 p.m.

Tuesday, 27th - **Anime Club for Teens** from 3.10 p.m. to 4:10 p.m.

Thursday, April 22nd **Gospel Choir Association of New England** are back again at JEL

Monday, April 26th Annual meeting of the **Friends of the Jacob Edwards Library** in the Reading Room. Business Meeting 6 p.m. followed by a **Jazz** performance, featuring Brian Kearsley and friends, at 6:30 p.m.

Thursday, April 29th Southbridgians' Favorite Poem – Poetry Reading. An opportunity to share one's favorite poem during the celebration of poetry month, in the Reading Room

Friday, April 30th, April is **Sexual Assault Awareness Month** and there will be a panel presentation from New Hope, Rape Crisis Center and Legal Services of MA at 3 p.m.

Attempting to schedule a bilingual story hour with ASPIRA in celebration of El Día de los Niños (celebrated April 30th) sometime during the last week of April.

Programs in May 2010

Monday, May 3rd **Mystery Book Club** The Piano Teacher by Lynn York at 6:30 p.m.

Tuesday, May 4th, 11th, 18th, 25th **Anime Club for Teens** at 3.10 p.m. Pioppi Room

Tuesday, May 4th, 11th, 18th, 25 **Knitting with Sonya from 10:30 a.m. to 12:30 p.m.**

Thursday, May 6th, **West Street School Student Show** reception at 6:30 p.m. to 7:30 p.m.

Wednesday, May 12th Library Catalog – Get the Best Results at 10 a.m. Registration required.

Thursday, May 13th, Screening of the movie ***Storm*** starts at 6 p.m. in the Pioppi Room.

Monday, May 17th, Monthly meeting of the Friends of Jacob Edwards Library at 6 p.m.

Tuesday, May 18th, Monthly meeting of the Board of Trustees of the Jacob Edwards Library.

Tuesday, May 18 The Bridge of Central MA will set up a table with the theme Mental Health Awareness from noon to 4 p.m.

Thursday, May 27th, Local author Matt DeBettencourt will read from his new title **The Island of Time : the Journal of Randy Carr**