

REGULAR MONTHLY MEETING OF THE TRUSTEES

JACOB EDWARDS MEMORIAL LIBRARY

January 23, 1973

The meeting was held at 12:00 noon in the Pioppi Room of the Library.

Present: Chairman Robert B. Muenzberg
Mr. Ellsworth Mitchell
Mr. Raymond Lenti
Mr. Edgar Lewis
Mrs. Evelyn Petrelli, Acting Librarian

The Secretary's report of the meeting of December 27, 1972 was read and accepted.

The Treasurer went over the 1972 annual report of cash receipts and disbursements to explain more fully the breakdown of several items. The report was accepted as given.

The building sub-committee reported ^{that} the painting of the furnace room and the cleaning up of the back room is progressing nicely.

Mr. Muenzberg reported that he has applications ^{from} from many candidates and is working on interview appointments now.

Mr. Robert MacMaster, president of the Historical Society sent a letter of thanks for the use of the Pioppi Meeting Room for the November display of the Aaron Pease Collection.

The Trustees studied some information pertaining to Revenue Sharing, as libraries are one of the priority expenditures, and decided to ask for part of the funds ~~to use~~ for some of the items on their list of desired future projects.

Mrs. Petrelli reported that the library was progressing about as usual with no special problems.

Meeting adjourned at 1:00 p.m.

Respectfully submitted
Evelyn A. Petrelli
Secretary Pro-tem

Southbridge, Mass.

January 16, 1973

Mr. Robert Muenzberg
Chairman of the Board of Trustees
Jacob Edwards Memorial Library
Southbridge, Ma.

Dear Mr. Muenzberg:

As President of the Southbridge Historical Society I would like to express thanks for the Historical Society for the many considerations extended to us during the exhibit of the "Pease Collection" of photographs on Nov. 20, 21, 22, 24 & 25, in the Pioppi Room of the library. Also for the privilege of setting up the display board of American Optical Co. buildings and people on the main floor of the library for approximately five weeks. Our collection of approximately 400 local photographs taken by Aaron Pease cover the period of 1896 to 1938 while he was employed by the American Optical Co. He apparently learned the art of photography in Connecticut in about 1892. He set up shop in Connecticut in 1893 but was not able to make a living at it. In 1896 he came to Southbridge and was hired as a technician in the Product & Machinery Development Department under Mr. Nelson Baker. The A.O. Company made use of his photography knowledge and equipment (all of his early work was on glass negatives) in many ways. In 1921 he was made the official A.O. staff photographer, a position which he held until he retired in 1938.

Mrs. Petrelli and the members of her staff were very cooperative and understanding at all times during the exhibit.

The main purpose of the exhibit was to identify people, places and events from 1896 to 1938.

We gained a lot of information from many people. It is also interesting to note that Mr. Edmund Gillon, a native of Southbridge and the author of several books by the Dover Publishing Co. of N.Y.C. saw the Pease exhibit and also the library's Tucci Collection, and is considering the publication of a book of some type about a small New England town, which hopefully will be Southbridge.

Also Mr. Joseph Capillo of the Worcester Telegram & Gazette is considering writing an article for Yankee Magazine on Aaron Pease as an early industrial photographer. An early picture of Mr. Aaron Pease is included with this letter.

Best Regards,

Robert W. McMaster

Robert W. McMaster,
President of S.H.S.

With this exception, states are free to use their allocations under the act for any valid public purpose or program, including libraries. Local governments, on the other hand, may use the funds they receive under the act only for "priority expenditures." These are defined as "ordinary and necessary capital expenditures authorized by law," which would include construction of library facilities, and also as "ordinary and necessary maintenance and operating expenses for . . . libraries," among several other activities of local government.

The other local government "priority expenditures" are public safety, including law enforcement, fire protection, and building code enforcement; environmental protection, including sewage disposal, sanitation, and pollution abatement; public transportation, including transit systems and streets and roads; health; recreation; social services for the poor or aged; and financial administration.

This summary of the State and Local Fiscal Assistance Act, like the law itself, leaves many questions unanswered. For example: Is a public

library maintained by a special-purpose unit of local government eligible because it is a library or ineligible because it is maintained by a special-purpose unit of local government? Would the library of a wholly municipal college or university be eligible? Will school libraries be eligible where the local school system is operated by the general local government and not by a separate school district? Will public libraries qualify for revenue-sharing funds in those communities where they are financed and operated through the school system?

Questions of this nature may be resolved in the regulations issued by the Treasury for administration of the act. The ALA Washington Office has endeavored to assist the Treasury in the drafting and interpretation of these regulations, with a view to clarifying the eligibility of libraries and making operation of the act as straightforward and uniform as possible throughout the country. (In 1973 and thereafter, each state and local government must publish in the newspapers periodic reports of the amounts of revenue-sharing funds received and

the purposes for which they were expended.)

It is readily apparent that libraries will have to compete with many other claimants for assistance under the act. But the library community has been immeasurably strengthened for the inevitable competition in the course of the budgeting and appropriations processes by the fact that Congress has declared support of libraries to be among the few "priority expenditures" of local government. Recognition of this kind has never before been accorded to libraries. Nevertheless, whether the congressional declaration is to be more than merely symbolic will be determined by the efforts of librarians, trustees, and other citizens who appreciate the manifold contributions of libraries to community life. The act merely provides blank checks drawn on the U.S. Treasury that must be written and signed by state or local officials if libraries are to benefit from it.

A journalist specializing in education, Mr. Schuchat is a consultant to the ALA Washington Office.



BROWN REPRINTS: CONSULTING EDITOR, Roger Burke, Occidental College



Brown Reprints is now expanding with books in health, physical education and recreation. Brown Reprints is a division of Wm. C. Brown Company Publishers, was established in 1963. Until recently it reprinted titles primarily in the humanities. It is with pleasure that we now announce the extension of this service into the areas of health, physical education, and recreation. Dr. Roger Burke, chairman of health, physical education, and recreation at Occidental College, is the chairman of the editorial selection committee. In light of his familiarity with the professional literature, both past and present, we are indeed pleased to have him become a part of the Brown Reprint program. All Brown Reprints are produced on paper stock of the highest quality. Each title is beautifully cloth bound with library buckram and all titles will be produced in limited editions.

NISSEN, HARTVIG: ABC OF THE SWEDISH SYSTEM OF EDUCATIONAL GYMNASTICS
EDUCATIONAL PUBLISHING COMPANY, 1892-115 PAGES-\$5.50

Hartvig Nissen's classic expounds principles that have been paramount factors in the evolution of kinesiology. Precise text and clear line drawings define the theory, purposes, and pedagogical methods evidenced in the educational Gymnastics portion of the renowned Swedish System. Practical as well as theoretical, half of the book delineates a complete set of exercises for public school grades one through nine.

SARGENT, DUDLEY ALLEN: DUDLEY ALLEN SARGENT, AN AUTOBIOGRAPHY
LEA & FEBIGER, 1927-221 PAGES-\$9.00

A rare first person account of Sargent's experience as an amateur and professional gymnast and his early employment as a teacher at Bowdoin, leading to a medical education at Yale, clinical work in New York, experiences at Chautauqua, employment at Harvard as Director of the Hemenway Gymnasium, invention of gymnasium apparatus with subsequent loss of patent rights, establishment of the Sargent School in Boston, and his promotion of the quasi-official historically significant Harvard Summer School.

GARDINER, E. NORMAN: GREEK ATHLETIC SPORTS AND FESTIVALS
MACMILLAN & CO., LTD. 1910-560 PAGES-\$19.00

E. Norman Gardiner's exhaustive scholarly work is, remarkably, still regarded as the definitive reference in its field. Half of the volume presents a history of the festivals from Homer through the fourth century A.D., delineating the cultural origins and context, along with comparisons to the Roman counterparts of the Greek contests, facilities, performance techniques, and attitudes.

GUTS MUTHS, JOHANN CHRISTIAN FRIEDRICH: GYMNASTICS FOR YOUTH
WILLIAM J. JOHNSON, 1800-432 PAGES-\$15.00

This English translation of Guts Muths' original *Gymnastik Fur Die Jugend*, 1793, was erroneously attributed to C.G. Salzmann. It is, perhaps, the first textbook in physical education, treating Naturalistic educational and gymnastic theories and describing the philosophy and program at the Schneepfenthal Educational Institute where Guts Muths taught for 50 years.

WIDE, ANDERS: HANDBOOK OF MEDICAL AND ORTHOPEDIC GYMNASTICS
FUNK & WAGNALLS CO. 1905-373 PAGES-\$13.50

Anders Wide, M.D., was a lecturer in medical gymnastics and orthopedy in the Royal Carolean Medico-Surgical Institute and Director of the Gymnastic and Orthopedic Institute, Stockholm. This authentic reference on the Swedish system of medical gymnastics describes the gymnastic methods and nomenclature along with specific therapeutic uses and indications, as well as extensive clinical case studies with reference to a great variety of diseases.

BLAIKIE, WILLIAM: HOW TO GET STRONG AND HOW TO STAY SO
HARPER & BROTHERS, 1899-510 PAGES-\$17.50

Blaikie's famous handbook is a fascinating chronicle of nineteenth century knowledge about theory and methods pertaining to strength that is rewarding to compare with recent scientific developments. The revised edition, so difficult to collect as an original, contains the noteworthy section on "Great Men's Bodies." A fad of 100 years ago crumbled many quacks to promote "Get Strong Quick" schemes, but Blaikie's book was legitimate.

GULICK, LUTHER HALSEY: PHYSICAL EDUCATION BY MUSCULAR EXERCISE
P. BLAKISTON'S SON & CO. 1904-74 PAGES-\$4.50

Gulick's book is the formalization of his lecture course on the philosophy of exercise. Part I, titled "Exercise and Development," is, in effect, a treatise on the physiology of exercise and the theory of physical education. Part II is a "Materia Gymnastica" describing the essential characteristics of the exercise systems of the Germans, the Swedes, the English, the YMCA, Delsarte, Emerson, and Dudley Allen Sargent, together with a description of the developmental and therapeutic uses of numerous sports and apparatus exercises.

AMAR, JULES: THE HUMAN MOTOR
ROUTLEDGE & KEEGNAN PAUL LTD. 1920-470 PAGES-\$16.50

The purpose of Amar's work is to bring together in one volume all the physical and physiological elements of industrial work. He begins with a short and simple resume of the general principles of Theoretical Mechanics which will be applied in the study of the Human Motor, because without studying the mechanical laws governing the movements of the human body, the nature of the living motor cannot be fully understood.

A complete catalog of all titles in the Brown Reprint program available on request.

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Limitations On Use Of Funds

No state or locality may use, directly or indirectly, any part of its revenue sharing grant as a contribution for the purpose of obtaining federal funds under any U.S. law which has a matching provision.

Grants may be used by localities only for "priority expenditures," namely:

- I. Ordinary and necessary maintenance and operating expenses for:
 - A. Public safety (including law enforcement, fire protection and building code enforcement)
 - B. Environmental protection (including sewage disposal, sanitation and pollution abatement).
 - C. Public transportation (including transit systems and streets and roads).
 - D. Health.
 - E. Recreation.
 - F. Libraries.
 - G. Social services for the poor or aged.
 - H. Financial administration and,
- II. Ordinary and necessary capital expenditures authorized by law.

Allocations To Localities

The House-Senate conference agreement allocates the two-thirds local entitlement for division among counties, municipalities, townships and other local government units. These local funds are first allocated by county, using the same three-factor formula used for determining allocations among the states (population, urbanized population and income level).

A portion of each county allocation is then further allocated to the county government itself, based on the ratio between county and county-plus-local taxes for purposes other than education. The remainder of each county allocation is then apportioned between "municipalities" and "townships" in the county, based on their relative tax efforts for purposes other than education.

Finally, the municipal and township shares are apportioned to the individual localities on the three-factor formula. Special allocations are available for Indian tribes and Alaskan native villages. There are also special rules for local government units with populations of 500 or less.

The conference agreement further provides for minimum and maximum per capita entitlements.

In any entitlement period the per capita amount allocated to any county or local government unit (other than a county government) within a state is to be not less than 20 percent or more than 145 percent of two-thirds the per capita amount allocated to the state.

There is a "piggyback" provision permitting federal administration and collection of state individual income taxes in those cases where the states request the service.

This provision allows changes in the qualified state tax before November 1 of a calendar year.

The federal collection procedure will begin when one or more states have residents who, in the aggregate file 5 percent or more of the federal individual income tax returns filed during 1972, elect to "piggyback" on the federal income tax.

What Revenue Sharing Means To Massachusetts

In dollars and cents, revenue sharing gives \$44.3 million to the Commonwealth and \$118.7 million to localities.

The state share of federal revenues amounts to a little over 2 percent of the entire state budget. The localities' share equals about 5 percent of municipal budgets. And the total amount for localities equals about half the average yearly increase in Massachusetts local taxes.

Since Massachusetts taxpayers provide about 3 percent of all federal tax revenues, the cost to them of federal revenue sharing in the first full year—assuming this cost is ultimately met in taxes—will be approximately \$170 million. The state and its counties, cities and towns are scheduled to receive \$163 million.

The U.S. Treasury Department has issued printouts showing the amounts of initial grants for states, counties, and larger municipalities. The first checks are scheduled for mailing in December.

The effects of these initial grants on the tax rates of larger Massachusetts communities, if used entirely for tax rate reduction, and also of the grants to counties if these are passed along to the cities and towns in the form of lower county tax assessments, are shown in the table at the end of this report.

At present, no one is sure how the states and localities will spend the money. Although law mandates localities use it for "priority expenditures," few important spending categories are excluded except education and some welfare programs.

Revenue sharing, at least for the moment, is confusing. States and localities are floundering for lack of decisions at the federal and state levels.

Because localities fear the loss of future federal revenue sharing funds they hesitate to spend the money for other than non-recurring capital costs.

At the same time, some federal officials fear localities will use the funds to generate a demand for more federal money to fund new or expanded services.

According to Tax Foundation, Inc.'s reports, the U.S. Budget Bureau favors using the money for property tax relief.

There are no statutory provisions against using the money for property tax relief as long as the localities use federal funds for "priority expenditures." Benefits for Massachusetts cities and towns will first appear in 1973 property tax bills.

The federal government is evidently waiting for the states and localities to resolve the issue of how they will spend the money. Presumably, without further guidelines, the only way states and localities will find out if they are using the money incorrectly is to spend it. If they are using it incorrectly, the U.S. Treasury Department has the power to cut off the funds.

JACOB EDWARDS MEMORIAL LIBRARY

January 30, 1973

Board of Selectmen
Town of Southbridge
Town Hall
Southbridge, Massachusetts

Re: Federal Revenue Sharing

Gentlemen:

We understand that Revenue Sharing Monies have been made available to the Town, that Public Libraries are eligible to receive the aid of those funds and assume that your Board will decide how the funds shall be allocated.

We therefore write to make you aware of several Library projects that have been considered by the Trustees but put off due to lack of funds:

A bookmobile to serve the more remote areas of the Town, shut-ins, the elderly, the hospitalized and the Elementary School Book Loan Program, has been recommended over the years by the several professional surveys made for the Library. We estimate the cost to be principally that of a truck or van with enclosed body and book racks, \$6,000.

The present book elevator serving the five stack levels is old and in need of constant repair at great expense. Complete refurbishment or replacement would prove economical in the long run. Estimated cost \$15,000.

Air conditioning, humidity control, has proven successful in other libraries in preventing the slow but steady deterioration of the total book collection. This, of course, would be a major capital expense involving equipment, insulation and heavier electric service. Estimated cost \$30,000.

We go on record in this manner in hopes that you will consider the Library in the priority of the Town's Revenue Sharing Funds.

We will be pleased to discuss the above with you at your convenience.

Very truly yours,

Robert B. Muenzberg, Chairman
Board of Trustees

RBM/rn

REGULAR MONTHLY MEETING OF THE TRUSTEES

JACOB EDWARDS MEMORIAL LIBRARY

February 27, 1973

The meeting was held at 12:00 noon in the Pioppi Room of the Library.

Present: Chairman Robert B. Muenzberg
Mr. Raymond Lenti
Mrs Mary Jane Pioppi
Mrs Evelyn A. Petrelli, Acting Librarian

As there was not a quorum, discussion was held but no action taken.

Discussion was held on revenue sharing, candidates for librarians and duplicate telephone listings.

Meeting adjourned at 12:45

Respectfully submitted
Evelyn A. Petrelli
Secretary Pro-tem

March 27, 1973

The Board of Trustees met at noon in the Pioppi Room of the Library.

Present: Robert Muenzberg
Mary Jane Pioppi
E. Lewis
E. Petrelli, Acting Librarian

As there was no quorum present, discussion was held on Librarian Candidates,

Mr. Lewis reported on painting of the trim on original part of Library exterior.

Mrs Petrelli read amounts spent through February 1973 from bookkeeper report.

Mr. Muenzberg reported we are certified by the State to receive the 1973 State Aid Grant of \$ 6,396.38.00

Meeting adjourned 2:45

E. Petrelli
Secretary pro-tem

April 24, 1973

The Board of Trustees met at noon in the Pioppi Room of the Library.

Present: Robert Muenzberg
E. Mitchell
A. DiGregorio
E. Lewis
R. Lenti
E. Petrelli

Notes of last months meeting, which was unofficial, ~~were~~ read by Mrs. Petrelli.

Treasurer's report was read and accepted.

Building Committee: All exterior painted surfaces of the building have been painted by Mr Morin. Also the trouble of the sewer on the south side of the building, has been fixed by re-routing a new sewer line, and work is complete.
Discussion was held on possible opening of the Children's Room wall into the 2nd floor stack area.

Old Business:

R. Muenzberg submitted a bill for lodging for a candidate and wife at the Liberty Cap Motel which he had paid. Voted to repay Mr. Muenzberg.

Mr. R. Muenzberg read a letter of acceptance from Mrs. Barbara King as new librarian to start August 1, 1973.

Mrs. Petrelli asked about budgeted items of equipment, and when they could be purchased.

Meeting adjourned at 12:50.

Evelyn A. Petrelli
Secretary Pro-tem

May 22, 1973

The Board of Trustees met at noon in the Pioppi Room of the Library.

Present: Robert Muenzberg
E. Mitchell
A. DiGregorio
E. Lewis
R. Lenti
M.J. Pioppi
E. Petrelli

Secretary's report for April was read and accepted.

Treasurer's report for April was read and accepted.

Building Committee:

R. Lenti reported that the problem with gutter drains has been corrected by work done by Slim's Sewer Service.

Old Business:

Janet Price, Bureau of Library Extension, said by phone to Mr. Muenzberg that Mrs King beginning her duties on August 1, 1973 would be ⁱⁿ danger to our 1973 certification. Mr. Muenzberg reported that he had subscribed to a 3 month subscription to the Evening News to be sent to Mrs. King. The board voted to re-inburse Mr. Muenzberg.

Mrs. King will send color samples for repainting the librarians office. The staff office is to be done at the same time.

New Business:

An offer has been made by United Lens to give the library an outside-the-budget item that might be needed, such as a trustee conference table, of up to a thousand dollars. Discussion was held, with a decision to be made in the future.

Mr. O'Shaughnessy sent a letter to the meeting from the New National Merchant's Bank asking for the library to file an Exemption application clarifying that we are eligible to receive charitable status under new rules established by the Tax Reform Oct. of 1969. The matter is to be turned back to Mr. O'Shaughnessy to pursue.

Librarians report: Mrs. Petrelli asked if Mrs. Little could use the Robbins fund to have the "Theatre Resources for Youth" group come for the final meeting of Reading Club this summer, at a charge of \$50.00.
Approved.

Meeting adjourned at 1 p.m.

Evelyn A. Petrelli
Secretary pro-tem

REGULAR MONTHLY MEETING OF THE TRUSTEES

JACOB EDWARDS MEMORIAL LIBRARY

June 26, 1973

The meeting was held at 12:00 noon in the Pioppi Room of the Library.

Present: Chairman Robert B. Muenzberg
Mr. A. DiGregorio
Mr. Edgar Lewis
Mrs. Mary Jane Pioppi
Mr. Ellsworth Mitchell
Mrs. Evelyn Petrelli
Mr. John J. O'Shaughnessy

The Secretary's report was read and corrected and then accepted as corrected.

The Treasurer's report was read and accepted as read.

The Building Committee reported that Mr. Al. DiPietro said he would fix the post and fence that was recently damaged for no charge.

The Committee further reported that Mr. Savary borrowed Mr. Lewis' hedge trimmer to trim the hedges and after a discussion a motion was made and seconded to authorize Mr. Lewis to get a hedge trimmer and an extension cord so that Mr. Savary would have the proper equipment with which to keep the shrubs in trim.

The Committee further reported that Mr. Chester Maska would be contacted for the purpose of having some of the trees on the Library property pruned or taken care of in whatever manner they appear to need care.

The Committee also suggested that they would direct Mr. Savary to paint the Librarians's room.

Under new business, it was brought to the attention of the Trustees that the Southbridge Coal Company has indicated that they were not interested in bidding for the fuel contract.

Regular Monthly Meeting of the Trustees
Jacob Edwards Memorial Library
June 26, 1973

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In the course of a general discussion Mr. Mitchell made the suggestion that in the future we work as closely as possible with Mr. Vincent Rubenstein, the purchasing agent in connection with any sizeable purchase for the Library.

The Librarian reported that Mr. Gillon's book of pictures of old scenes will be out in about one year and he presented the Library with a picture in appreciation for work that was done for him in connection with the book.

The meeting adjourned at 12:55 P.M.

John J. O'Shaughnessy, Secretary

8/23/73

Mr. O'Shaunnessy

Copy
LIBRARIAN'S REPORT.

1. Personal thanks - impressions -

- a. Evelyn Petrelli - 10 year ann. Sept. 1.

2. Personnel

- b. Carolyn Gunter -
c. Christine Santos
d. Pamela Corey
e. Debrah Canavan
f. Personnel policy re vacations

3. Building and equipment

- a. Adding machine - service contract? \$24 vs. \$17 each trip
b. Copy machine - house copying
c. Dehumidifier for Pioppi Room
d. More magazine shelving needed; perhaps relocation
e. Loam and seed needed where stump removed
f. Janitorial supplies needed - inadequate buying method and lack of cooperation.

8. Telephone now answered at Main desk. Bell relocated?
\$15 + .50 per month to disconnect the bell.

Lewis

9. Realignment of Teds daily routine - to keep building cleaner

4. Meeting Ideas.

- a. Ch. Lib. - 1. Film previews - region
2. Southbridge Children's Council
3. Sept. 17 - Children's Workshop
b. Librarian
1. Sept. 13 - CRAC
2. Sept. 24-26 - NELA - travel?
I prefer NELA to ALA for membership
will ask about M.L.A. - MT was active.
3 Radio interview: Fri & Sun
c. Trustees CMRLs Advisory Council
Coord. Comm. needs a trustee
see letter attached.

5. Issues and Ideas

- A. P.R. - New Brochure & bookmarks
 - Letters to schools
 - News column - Fridays
 - Hospital service.
- B. Revenue sharing for 1974 - proposals disc. by September?
- c. Remove fines for senior citizens
- d. Ask school department to help with cost of library books we send.
- e. Brown-baggers films and coffee on Wednesday noons? Begin?
- f. Out-of-state borrowers should pay fee equal to tax paid by local borrows.
- g. Work up evening programs of some special interest - any ideas?
- h. New French books - have ordered some.
- i. New method in acquisitions for better use of staff. Printed cards - K-C
- j. Book covers retained and plastic jackets ordered.
- k. Send discarded books (and a bookcase if needed) to Senior Retired Men?
- l. Book Budget - spent past Dec. 31.

6. To study:

- a. Library policy
 - 1. To state objectives
 - 2. To define activities
 - 3. To protect against censorship
- b. Hours
- c. Use of building
- d. Painting of children's room.

REGULAR MONTHLY MEETING OF THE TRUSTEES

JACOB EDWARDS MEMORIAL LIBRARY

August 23, 1973

The meeting was held at 12:00 noon in the Pioppi Room of the Library.

Present: Chairman Robert B. Muenzberg
Mr. A. DiGregorio
Mr. R. Lenti
Mr. Edgar Lewis
Mr. Ellsworth Mitchell
Mrs. King
Mr. John J. O'Shaughnessy

The Secretary's report was read and accepted as read;
the Treasurer's report was read and accepted as read.

The Building Sub-Committee reported that the tree in the rear of the Library has been removed as it had become a hazard to adjoining property. Other work that was in the process of being done at the time of our last meeting has been completed. The fence has been taken down and the Librarian's room has been painted.

New Business:

Mr. Muenzberg talked about the problem of our qualification as a town body politic and he further reported that Mr. Mitchell met with them in Worcester and has reported back that we should file form 1023 and that upon the filing of this there would be no further problem and the I.R.S. would consider us as qualified town body and therefor would be exempt from any tax.

Mr. Lenti reported that flowers on behalf of the Trustees were sent to Mrs. Shawalker at Pondville Sanatorium.

The Librarian gave a very detailed and interesting report on her observations since she has been here. She said among other things that she considers that we have a very

Regular Monthly Meeting of the Trustees
Jacob Edwards Memorial Library
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good Library and is pleased to see so many young people and children taking advantage of our facilities. She also noted that Mrs. Petrelli is a very dedicated member of the staff and that she will observe her tenth anniversary of service with the Library on September 1st. Mrs. King also reported that Mrs. Mercure is in the hospital now with a back injury. In addition she brought up the question of vacation time and suggested that the personnel board regulations be enforced in the future.

Under Building and equipment considerations she reported that Mrs. Mercure's adding machine is in need of repair and she suggested that possibly a contract for annual repair would be cheaper than an occasional visit to rectify some difficulty with the machine in the future.

Mrs. King also reported that the Pioppi Room has an odor which she believes could be corrected with a dehumidifier and that within the coming year she will look into the matter as to how this might be best handled.

She announced that she will appear on WESO Sunday Round Table Discussion.

She raised the question as to whether or not fines for late return of borrowed books be eliminated in the case of senior citizens. After a brief discussion it was determined by the Trustees that such fines would not be removed. Among various suggestions which she made, she stated that she thought a brown-baggers luncheon film program would be effective and of considerable interest to people who might enjoy spending their lunch hour in this fashion.

A further suggestion was that we vote to raise the out-of-state borrowers fee from \$1.00 to the amount of the per capita assessment in the Town.

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A further suggestion was to the effect that evening programs of interesting movies might be presented in the Pioppi Room and that old discarded books be taken over and presented to the Senior Citizens' Club across the street, in the old Y.M.C.A. Building.

A discussion ensued with reference to the book and periodical budget and it was agreed by the Trustees that we might ask the Finance Committee for additional money for this budget.

Mrs. King raised the question as to whether or not a Sunday afternoon opening of the Library would be feasible and to offset this additional time to close the Library on Friday night. In view of the fact that no figures as to the reaction or demand might be in this direction, Mrs. King volunteered to keep statistics on this until next meeting of the Trustees and she further said that she felt a better arrangement for listening to music might be put into operation through cassettes and stereo players.

The meeting adjourned at 1:50.

John J. O'Shaughnessy, Secretary