

JACOB EDWARDS MEMORIAL LIBRARY

LIBRARY TRUSTEES MEETING

March 21, 1950

PRESENT: GWSmith NJPioppi
OJLaliberte JKEwards JOMartin

INVITED: EvanNostrand, Librarian

ABSENT: EPSheehan WWCrawford

Meeting held in Library Trustees Conference Room
5:00 - 3/21/50

1. Finances
for 1950

The Board considered seriously and at length the financial situation of the Library due to the failure of the Finance Committee of the Town of Southbridge to recommend the requested increases in staff salaries and the subsequent action of the voters at the Annual Town Meeting in declining to vote the increases as requested from the floor of the Town Meeting.

The Board unanimously agreed that the Library should follow the same program as previously, that is, to curtail no activities and that all possible expenditures should be charged to the Town so that the Trustee Funds may remain clear to make up the deficit in salaries. The Committee further agreed to direct the Secretary to write a letter to the Chairman of the Town Finance Committee which will state that based on the cost of last year's operations, plus the lower revenues which the Library will receive from other sources, the Library will not receive enough income during 1950 to operate properly and that a shortage in Library funds is anticipated before the end of the fiscal year.

2. Chairs

Information was presented and discussed concerning possible purchase of chairs for use in the Library at moving pictures and reading periods and the like.

It was agreed to look further into this matter and that J.K.Edwards would contact certain sources to see if he could locate second hand folding chairs in which the Library would be interested to purchase.

John O. Martin, Secretary
Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY

LIBRARY TRUSTEES MEETING

April 18, 1950

PRESENT: G.W.Smith E.P.Sweeney
 N.J.Pioppi J.O.Martin

INVITED: E.vanNostrand, Librarian

ABSENT: W.W.Crawford O.J.Laliberte
 J.K.Edwards

Meeting held in Library Conference Room
 5:15 - 6:00 p.m. 4/18/50

1. Secretary's Report The report of the Secretary was accepted by the Board.
2. Treasurer's Report Expenditures under the Town appropriation of trust money were enumerated. The Treasurer reported that \$121.24 in fines was collected from March 7 through April 6, 1950.
3. Pay for Movie Operator The Board unanimously agreed to purchase a record album or albums for V.E.Davis, who has operated the motion picture camera and equipment at the movies which the Library has shown on Saturday mornings. It was agreed that E.P.Sheehan would investigate the type of records appreciated by V.E.Davis.
4. Flag The Librarian reported that the flag is in very poor condition, so poor in fact that it has not been flown lately. It was agreed to order a new flag to replace the present one.
5. Rolling of Library Lawn This matter was discussed, and it was agreed that the Secretary would call the Town Department to see that the Department would roll the lawn.
6. Summer Help Four applications for full-time summer work were considered by the Board. The Board felt that besides getting full time summer help, two new pages should be broken in as part time workers so that they might replace those pages who will be lost by graduation from high school. It was agreed that Marcia Small should be hired as full time summer worker at 70¢ an hour, and that two pages should be hired for part time.
7. Story Teller It was agreed that two story hours should be set up for the children before the close of school.

John O. Martin,
 Secretary and Treasurer
 Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY

LIBRARY TRUSTEES MEETING

May 23, 1950

PRESENT: G.W.Smith J.K.Edwards N.J.Pioppi
W.W.Crawford O.J.Laliberte E.P.Sheehan

INVITED: E.VanNostrand, Librarian

ABSENT: J.O.Martin

Meeting held in Library Trustees Conference Room.

O.J.Laliberte was appointed Secretary pro tem.

W.W.Crawford was appointed Treasurer pro tem.

1. Secretary's
Report

The Secretary's report was read and accepted.

2. Treasurer's
Report

The Treasurer's report was read and accepted.

3. Letter of
Thanks -
V.E.Davis

A letter from V. Earl Davis thanking the Trustees for the records given to him for his services in showing the Saturday movies in the Library was read to the Trustees.

4. Results of
Fire
Inspection

The fire inspectors reported that several fire extinguishers need refilling, that an extension cord in the boiler room needs replacing, and that several fuses are over 15 amps. and should be changed to 15 amps.

5. Story Hour

The Librarian reported that the story hour on May 13th was a great success.

JACOB EDWARDS MEMORIAL LIBRARY

LIBRARY TRUSTEES MEETING

June 20, 1950

PRESENT: W.W.Crawford G.W.Smith
 O.J.Laliberte J.O.Martin

INVITED: Miss E.vanNostrand, Librarian

ABSENT: J.K.Edwards
 N.J.Pioppi E.P.Sheehan

Meeting held in the Library Conference Room
5:15 - 6:15 p.m. 6/20/50

1. Anticipated
 Shortage in
 Salary Acct.

The Board considered the Salary Account of the Town Appropriation, and it was pointed out that it is estimated that the Library will be \$2,197.62 short in this account by December 31st. With the available funds, salaries can be paid through October 20, 1950.

The Board agreed to wait until September to see what the situation is at that time, and will then consider a transfer of funds if it is determined necessary.

2. Summer
 Reading
 Program

The Librarian reported that a cowboy reading class will be held in the Library this summer, and it was agreed to have a movie for the participants when this class has been completed.

3. Vacation for
 Custodian

It was agreed to follow the practice of paying the custodian \$50.00 in lieu of his vacation, during which time he will work half time. This is at his request, as it has been in past years.

John O. Martin, Sec.-Treas.
Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY

LIBRARY TRUSTEES MEETING

September 19, 1950

PRESENT: G.W.Smith J.K.Edwards N.J.Pioppi
 W.W.Crawford O.J.Laliberte J.O.Martin

INVITED: E.VanNostrand, Librarian

ABSENT: E.P.Sheehan

Meeting held in the Library Conference Room
5:00 - 6:10 p.m. 9/19/50

1. Secretary's
Report

The report of the Secretary was read and accepted.

2. Treasurer's
Report

The report of the Treasurer was read and accepted.

3. Financial
Situation

The financial situation of the Library was carefully discussed by the Board of Trustees. It was brought out that there are only enough Town funds remaining to meet the next two payrolls. It was therefore agreed that WWC and JOM would contact the Town Accountant and the Finance Committee in order to see if Trustee funds can be transferred to make up a payroll account deficit from the Town funds. When that has been straightened away, WWC and JOM will see what transfers can be made to make up the deficit for the Library.

John O. Martin, Secretary-Treasurer
Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY

LIBRARY TRUSTEES MEETING

October 23, 1950

PRESENT: G.W.Smith O.J.Laliberte
 W.W.Crawford E.P.Sheehan J.O.Martin

INVITED: E.vanNostrand, Librarian

ABSENT: J.K.Edwards N.J.Pioppi

Meeting held in Library Trustees Conference Room
5:15 p.m. - 6:15 p.m. 10/23/50

1. Secretary's Report The Secretary's report was read and accepted.
2. Treasurer's Report The Treasurer's report was read and accepted.
3. Financial Situation The financial situation was discussed. It was brought out that there are no more town payroll account funds. It was therefore agreed to authorize the Treasurer to transfer \$2,250 from Trust funds to the Town Salary Account.
4. Book Contest It was agreed to proceed in the book contest as suggested by the Librarian.
5. Notices of Meetings The Treasurer was authorized to have new cards printed for notices of meetings.
6. Moratorium on Book Fines It was unanimously agreed that there should be a moratorium on book fines during Book Week.

John O. Martin, Secretary-Treasurer
Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY

LIBRARY TRUSTEES MEETING

November 21, 1950

PRESENT: G.W.Smith O.J.Laliberte
 W.W.Crawford N.J.Pioppi J.O.Martin

INVITED: E.vanNostrand, Librarian

ABSENT: E.P.Sheehan J.K.Edwards

Meeting held in Library Trustees Conference Room
 5:00 p.m. - 6:00 p.m. 11/21/50

1. Secretary's Report

The Secretary's report was read and accepted.

2. Treasurer's Report

The Treasurer's report was read and accepted.

3. Leave of Absence - Librarian

The Librarian announced that she would like to tender her resignation as of January 1, 1951 in order that she may take the position as Librarian at the Westfield High School. The Board felt that it would rather treat the matter as a leave of absence rather than a resignation. The Librarian will then try out her new job for a few months, and if it proves to be unsatisfactory, she could return to her present job, which would be held open for her under this basis.

Under this arrangement, Mrs. Heather would take over as the temporary Librarian, and with another full-time person and another page or two, the situation could be carried along on a temporary basis with the hope that the Librarian may decide to return. This was unanimously agreed to by the Board.

Under this arrangement, the Board unanimously voted to increase Mrs. Heather's pay to \$2300 a year, Mrs. Hobson's pay to \$2,000, Miss Laforce's pay to \$1,950 and the custodian's pay to \$2,450 a year, and to hire a new full-time employee at either \$1560 or \$1650, according to her educational background.

A number of applications for the job were considered, and the Librarian was authorized to talk with these applicants and employ them according to her judgment.

4. Book Contest

The Librarian reported that 57 children got at least one question right in the book contest.

Meeting of November 21, 1950 (cont.)

Nancy Hughes had 11 correct out of 18 questions. Theodore Malisory had 8 correct out of 18. These two children were the winners of the contest, and it was unanimously agreed to authorize the Librarian to buy two books for \$10 to be properly inscribed and presented to the winners.

The Librarian also stated that three girls had 10 correct out of 18.

John O. Martin, Secretary-Treasurer
Board of Library Trustees

JACOB EDWARDS MEMORIAL LIBRARY

LIBRARY TRUSTEES MEETING

December 19, 1950

Present: G.W.Smith N.J.Pioppi
 O.J.Laliberte E.P.Sheehan J.O.Martin

Invited: E.vanNostrand, Librarian

Meeting held in Library Trustees Conference Room
5:00 - 6:00 p.m. 12/19/50

1. Secretary's Report The Secretary's report was read and accepted.
2. Treasurer's Report The Treasurer's report was read and accepted.
3. Gift to Librarian The Board presented the Librarian with a pen and pencil set as a parting gift, still with the hope that she will return to the Library in a short time.

John O. Martin, Secy. & Treas.
Board of Library Trustees