

Jacob Edwards Library

Minutes of September 26, 2017

The Library Trustee meeting of September 26, 2017 began at 12:05 PM. Present at the meeting of were Trustees Mel Blake, Jessica Jimenez, Robin Weber, Maureen Gullekson, Gary Bridgman and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

The Trustees observed a moment of silence for the passing of former librarian, Mary White. The minutes of the August 2017 meeting were read. Maureen Gullekson motioned to approve the August minutes, Gary Bridgman seconded. So voted.

Financial Report - Gary Bridgman notified the Trustees that there were no substantial changes for the month of August 2017.

Long Range Plan Follow-Up - Margaret Morrissey discussed having a mobile friendly website and also having library related documents available in both English and Spanish. As part of the marketing campaign, Margaret would like to produce brochures in both languages as well as displaying part of the library website in Spanish.

Chairman's Report- Violence training has not yet been scheduled for JEL staff, however, Southbridge Police Sgt. Fahy visited the library for a courtesy visit. Margaret Morrissey applied for a grant for additional security cameras. The grant will be announced in November. Robin Weber discussed the hurricane damage in Puerto Rico and suggested that the Library be a central spot in Town for donations. Maureen Gullekson noted that the Town will try to centralize all donations at a meeting to be held tonight. No motion was made or voted.

Margaret Morrissey distributed her report to the Trustees and discussed upcoming programs and building maintenance. Margaret discussed purchasing a memorial book or books for the children's room in memory of Mary White. Gary Bridgman motioned to purchase books in remembrance of Mary White up to \$100, Mel Blake seconded. So voted.

Gary Bridgman made a motion to adjourn, Mel Blake seconded. So voted. The meeting ended at 12:50 PM. The next meeting will be held on October 24, 2017 at 12 PM.

Approved 10/31/2017