

## *Jacob Edwards Library*

### **Minutes of September 22, 2009**

The meeting of September 22, 2009 was called to order by Chairwoman Joan Menard at 12:05 PM. Present were trustees Gary Bridgman, Father Peter Joyce, Joan Menard, James Puracchio, Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

Joan Menard had posted various upcoming library events and recommended each Trustee sign up for one event. After the Trustees committed to their event, Margaret Morrissey proceeded to conduct a tour of the library that lasted approximately one hour and was very informative.

At this time, the minutes of the August 14, 2009 meeting were passed out and read. Dick Whitney motioned to accept the minutes, Gary Bridgman seconded. So voted. There was no Financial Report at this meeting since Paula Dacoles was not present at the meeting.

Joan Menard began her Chairwoman's Report by discussing a donation in memory of James Dacoles. Gary Bridgman motioned that the Trustees donate \$100 to St. Nicholas Albanian Church and \$25 for a book in memory of James to be donated to the Library. Father Peter Joyce seconded. So voted.

Margaret Morrissey has, to date, received five applications for the position of new library trustee. Father Peter Joyce suggested that the Trustees select a few of the candidates to recommend to the Town of Southbridge, with the Trustees making the ultimate selection. Dick Whitney would like to communicate to the Town that the Trustees would like to make a recommendation and then send the recommendation to the Town. Gary Bridgman will investigate the section of Mass. General Law to determine how a Trustee is selected. Father Joyce would like to meet with all five of the applicants and recommend two to the Town Council.

Margaret Morrissey distributed her Director's Report with statistics for August 2009. Under the category of technology, the quote for the server upgrade was given at \$3914.40 plus additional software, etc making a grand total of \$8606.40. This would be split up into two invoices. Dick Whitney motions to pay these invoices from the capital account. Gary Bridgman seconded. The temperature in the server room is quite high and Margaret has been working with DPW to have HVAC access for the area. Three BB-gun shots were put through the upper level window. Police are investigating. Bicycle locks are available from the Children's Room, the parking lot stripes have been painted and fire extinguishers have been refilled. Margaret has spoken with Southbridge Credit Union regarding the customer and the Library each receiving \$25 when signing up for a debit card. Margaret attended the White House Initiative on Education Excellence for Hispanic Americans as well as several other outreach meetings over the last month. At the budget reorganization meeting on 8/24, she spoke in defense of the finance team proposal to proportionately cut dept. budgets and in favor of added meal/hotel tax. Two pages resigned at the same time. The positions have been filled. The Children's Dept. Library Aide

position is vacant, Margaret is reviewing candidates for Adult Services position. Various exhibits and presentations coming in the month of October were noted.

Officers were elected and Joan Menard was voted as Chairperson and Dick Whitney as Vice-Chairperson

Joan Menard suggested closing the Library on the Saturday of Memorial Day weekend.

Margaret suggested that Joan discuss the closing with the Town Manager.

Father Peter Joyce left the meeting at 1:20. Gary Bridgman motioned to adjourn the meeting at 1:45 pm. Joan Menard seconded. The next meeting will be held on October 20, 2009, at 12:00 pm.