

Jacob Edwards Library

Minutes of September 21, 2010

The meeting of September 21, 2010 was called to order by Chairwoman Joan Menard at 12:10 PM. Present were trustees Joan Menard, James Puracchio, Paula Dacoles, Gary Bridgman and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The July 2010 minutes were read and Gary Bridgman motioned to accept the minutes. Paula Dacoles seconded. So voted.

At this time, Paula Dacoles began her financial report by stating income and expenses at year end 6/30/10 as well as projected income for FY 6/30/11. A handout was provided to all Trustees with financial data as well as bank reconciliation of Trustee accounts.

Under the Chairwoman's report, Joan Menard began by discussing the Library website and how the website is still collecting data for the long range plan. Joan asked Margaret to stop the data collection. Joan also discussed the possibility of investigating installing solar panels at the Library and asked permission to explore this possibility. Paula Dacoles stated that she agreed that Joan should explore the possibility of installing the panels, but wonders who would be responsible for maintaining them and also raised the issue whether the Trustees should fund solar energy since the Town of Southbridge is responsible for the energy bill now. Joan will proceed with the investigation. Joan noted upcoming MLS programs and asked for Trustee participation at these programs.

The Long Range Plan status report stands at the Draft is currently in process. Joan Menard needs updated statistics on population and circulation. Joan will circulate a version of the Plan prior to the next Trustee meeting for input and then present a Draft copy at the next meeting on October 19, 2010.

Margaret Morrissey presented the Library Director's Report, including statistics for July and August 2010 and upcoming programs. Margaret discussed the Foster Street steps, which are in need of repair. Paula Dacoles suggested that Margaret assemble a list of total capital funding and present it to the Town of Southbridge with the budget, as well as a request for the Town to repair the Foster Street Steps. Joan Menard will follow-up on the status of the request for repair of ceiling and parking lot.

At this time, the Trustees toured the Periodicals Room, which features a new dehumidifier. The Trustees also toured the parking lot to observe the tree that is growing through a fence. Gary Bridgman stated that the Trustees should ask the Town Manager to determine the boundary line for the tree in question and whether or not it is on the Library property before proceeding with any work.

Joan Menard motioned to adjourn the meeting at 1:45 pm, with touring ending around 2:00 pm, Gary Bridgman seconded. So voted. The next meeting will be held on October 19, 2010 at 12pm.