

Jacob Edwards Library

Minutes of May 17, 2011

The meeting of May 17, 2011 was called to order by Chairwoman Joan Menard at 12:08 PM. Present were trustees Joan Menard, Seth Lajoie, Paula Dacoles, James Puracchio, Gary Bridgman and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The April 2011 minutes were read and Paula Dacoles motioned to accept the minutes. Gary Bridgman seconded. So voted. Margaret Morrissey requested the fourth payment for \$10,000 designated by the Trustees as funds to be contributed to the Library from Trustee accounts for materials at this time.

Paula Dacoles discussed her Financial Report by stating income, expenses and balances of the Bank of America accounts. At this time, Seth Lajoie notified the Trustees and Margaret that he will need more time to complete a thorough survey of the Library boundaries. Paula Dacoles noted that the survey job should be the responsibility of the DPW. Gary Bridgman noted that the Town of Southbridge should be involved if there is risk associated with this task. Joan Menard will set up a meeting with the DPW and Seth Lajoie and Margaret Morrissey to further discuss the matter.

Joan Menard discussed her Chairwoman's Report by notifying the Trustees that she received a thank you note from Vinnie for his retirement. Joan also noted that she would like to get more information on additional monies coming in through charitable contributions. Gary Bridgman donated a rain barrel to the Library for the summer reading program. It will be on display in the Library for the patrons to view.

In the category of Old Business, Margaret will look into changing the hours on Thursdays and if there are any union issues associated with doing so. Margaret has also been in contact with the USDA with a view to applying for a Rural Development grant to repair the ceiling and a meeting is being scheduled.

Margaret Morrissey went over her Library Director's Report, including statistics for March 2010 through April 2011, and the upcoming programs and meetings she has attended. Gary Bridgman voiced concern that the attendance at the Library has been decreasing since March 2010.

In the category of New Business, Joan Menard discussed the desire to display a sign on Main Street that could display upcoming programs, etc that are taking place at the Library. Margaret Morrissey noted that historical approval would be needed to display such a sign. Joan suggested approaching Diversified Signs and investigate quotes for the new sign.

Gary Bridgman motioned to adjourn the meeting at 1:10 pm, Seth Lajoie seconded. So voted. The next meeting will be held on June 21, 2011 at 12pm.

Approved June 21, 2011