

## *Jacob Edwards Library*

### **Minutes of June 23, 2009**

The meeting of June 23, 2009 was called to order by Interim Chairwoman Joan Menard at 11:10 AM. Present were trustees Gary Bridgman, Joan Menard, James Puracchio, Paula Dacoles and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

At this time, the minutes of the May 19, 2009 meeting were passed out and read. Paula Dacoles motioned to accept the minutes, Gary Bridgman seconded. So voted.

There was no Financial Report at this meeting since Paula Dacoles had not yet received the bank statements from Flagship Bank for May. Joan Menard asked Paula for monthly reports stating the balances of the Edwards accounts, endowment account and Flagship accounts. Margaret Morrissey stated that \$1,400 was spent on a repair for the Library and the money came from state aid. Paula noted that the money should have come from the capital fund and that a transfer should be made from capital to cover this.

Joan Menard notified the Trustees that she sent a letter to the Town Council regarding having one of their meetings at the Library. They accepted the invitation and they will be holding a meeting at the Library in August.

Under the category of Old Business, Margaret Morrissey created a list of people from different demographics to invite to the meetings to be held this summer for the Long Range Plan. Meeting dates still need to be created. Margaret obtained long range plans from the Newton and Milford libraries to review. Joan Menard stated that she will place an ad in the Southbridge News for a new library trustee.

Margaret Morrissey distributed her Director's Report and a report entitled "Service Statistics FY'09" for review. May 2009 statistics were included in the Director's Report. Other topics include various positions that are open at the library, summer reading programs and upcoming exhibits and meetings that will take place over the next month. "Service Statistics FY'09" was a complete listing of hours open, attendance, programs offered, etc for the fiscal year 2009.

Gary Bridgman stated that the Board should wait until September to choose a Chair and Vice-Chair for the Board of Trustees.

Paula Dacoles motioned to adjourn the meeting at 12:15 pm. Gary Bridgman seconded. The next meeting will be held on July 21, 2009, at 12:00 pm. Meetings will continue through the summer months.