

Jacob Edwards Library

Minutes of June 21, 2011

The meeting of June 21, 2011 was called to order by Chairwoman Joan Menard at 12:15 PM. Present were trustees Joan Menard, Paula Dacoles, Dick Whitney, Peter Joyce and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The May 2011 minutes were read and Paula Dacoles motioned to accept the minutes. Joan Menard seconded. So voted.

Paula Dacoles discussed her Financial Report by stating income, expenses and balances of the Bank of America accounts. At this time, Joan Menard discussed her Chairwoman's Report by notifying the Trustees that she met with Diversified Sign to discuss possibly placing a sign on Main Street to notify those who are passing by of upcoming Library events. Diversified Sign suggested a sign that is encased in glass with changeable letters and a lock. Joan will obtain a quote. Joan also noted that she and Margaret will meet with the Town Manager and a representative from the USDA on June 22, 2011 regarding the ceiling repair and the possibility of obtaining a grant. Margaret also anticipates discussing the parking lot repairs, etc. at the meeting.

In the category of Old Business, Margaret is still looking into changing the hours on Thursdays and if there are any union issues associated with doing so.

Margaret Morrissey went over her Library Director's Report, including statistics for March 2010 through May 2011, and the upcoming programs and meetings she has attended. A discussion took place on the need for the Trustees to approach the Town of Southbridge regarding a municipal emergency policy. Father Peter Joyce made a motion to file a written complaint about the lack of warning and concern about the follow-up after the tornado. Paula Dacoles seconded. So voted. A second motion was made by Father Peter Joyce for Joan Menard to schedule a meeting with the Town Manager for a crisis plan and determine who is responsible during a crisis. Dick Whitney seconded. So voted. Father Peter Joyce suggested meeting in August at the FOJEL meeting and giving the Friends of the Library the Long Range Plan. Father Peter also motioned to donate a book to the Library and \$100 to Cystic Fibrosis in honor of Corinna's son, who recently passed away. Dick Whitney seconded. So voted.

In the category of New Business, Joan Menard notified the Trustees that the Town Meet & Greet will take place on June 23 from 6-8pm. Trustees are encouraged to attend.

Father Peter Joyce motioned to adjourn the meeting at 1:00 pm, Paula Dacoles seconded. So voted. The next meeting will be held on July 19, 2011 at 12pm.