

## *Jacob Edwards Library*

### **Minutes of December 16, 2008**

The meeting of December 16, 2008 was called to order by Chairman John Lachapelle at 12:07 PM. Present were trustees John Lachapelle, Gary Bridgman, Peter Joyce, Dick Whitney, Paula Dacoles and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

There was no Chairman's Report. Paula Dacoles began the Financial Report by handing out invoices for signature approvals. Paula included in her financial report, a statement of current bank balances as well as income and expenses. Included in the handout was also a projection of income for the upcoming months. She then recommended that the Trustee give \$10,000 to the Town for books and another \$10,000 for books in March. Peter Joyce suggested that the library stop ordering books by May 1, 2009 in order to ascertain the total book expenditure for the fiscal year ending June 30, 2009.

At this time, the minutes of the November 18, 2008 meeting were passed out and read. Tammie Darling was instructed to make minor revisions and present revised minutes at the next meeting. Peter Joyce motions to approve the minutes, Gary Bridgman seconded. So voted. Peter Joyce also motioned to approve the minutes of 10/21/08. Gary Bridgman seconded. So voted.

Next, Jack Lachapelle began a discussion of long range plans. Jack read a statement by Joan Menard in which she included some cons such as the Hispanic community and similar programs each year. Jack then asked Margaret Morrissey if she would like to form a committee to review long range plans. She agreed and stated that she would like to form focus groups. Paula Dacoles wondered if the Redevelopment Committee could pay for the long range plan - she encouraged Margaret to ask them for the money. Gary Bridgman would like Margaret to look into the possibility of shift certain line items in the fiscal '09 budget to other line items. i.e. moving line to line for excess salaries to possibly pay for the long range plan. Gary suggested contacting Ellie Chesebrough at the Sturbridge Library to inquire about how Sturbridge Library does its long range plan.

The Interim Library Director's Report began by stating that Friends of CMRLS will no longer be requesting to use the Pioppi Room to screen a movie in 2/09. State Aid has been approved on 12/11/08 with the money being paid in two parts. The final report for the Equal Access Grant for the 50+ group has been filed. Attendance in the Library for the month of November was 7,231, with 1,310 internet uses and 1,364 copies made. The data storage system has been installed with all computers now having a mirror image saved to an external storage system which will allow users to avoid downtime as a result of computer failure. The Adult Service position will have a 90 day embargo before it can be advertised. The Library participated in the 10 O'Clock Club which provides services and assistance to people in need including staffing the food pantry and toys pick up for one hour and visiting schools to conduct story hour. Upcoming programs include an aerial photography exhibit during January with a reception on 1/8/09. Knitting group will be every Tuesday at 10:30. The film Adam's Apple will play on 1/8/09. Donna Silverberg

will provide a lecture on 1/22/09 on the current exhibit and its significance to American culture and social history.

Peter Joyce left the meeting at 12:55. Paula Dacoles motioned to adjourn the meeting at 1:15 pm. Dick Whitney seconded. The next meeting will be held on January 27, 2009, at 12:00 pm.