

Jacob Edwards Library

Minutes of April 20, 2010

The meeting of April 20, 2010 was called to order by Chairwoman Joan Menard at 12:20 PM. Present were trustees Joan Menard, James Puracchio and Peter Joyce, Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. At this time, Margaret Morrissey asked the Trustees for possible reimbursement for a trip to an upcoming Trustee Meeting if she does not take the Town's car.

There was no financial report since Paula Dacoles was not present. Joan Menard began her Chairwoman's Report by discussing the Long Range Plan. Margaret suggested collecting data online in addition to focus groups. Peter Joyce suggested forming a sub-committee of Joan Menard, Dick Whitney and Margaret Morrissey. Surveys could be mailed to people who cannot attend. Two sessions will take place, one in the morning and one in the evening. The sub-committee will organize the details. The sub-committee meeting will be 4/28/10 at 11 am at Joan Menard's office.

Joan Menard reported a conversation she had with Margaret Morrissey and Sylvia Lenti. A brass plaque made by Diversified will be put on the door of the staff lounge saying "Raymond Lenti Room". Sylvia mentioned that she would pay for the plaque. Peter Joyce motions that the trustees will pay for the sign, James Puracchio seconds, so voted. Sylvia Lenti had pointed out that the sign was not in a well tracked area and wondered whether the sign should also be on a door near Technical Services. All Trustees were in favor for one door.

Regarding the materials budget, Joan suggested the need for lighting for the artwork. Margaret explained that they don't turn on the lighting due to high energy costs.

Joan Menard and Margaret Morrissey attended a budget meeting. \$36,000 will be put into the materials account. Dick Whitney suggested funding \$40,000 for materials. Peter Joyce motions, Dick Whitney seconds \$40,000 for materials for FY '11 budget. So voted.

Margaret Morrissey went over her Library Director's Report. The minutes from last month's meeting were read. Peter Joyce motions to accept minutes. James Puracchio seconds. So voted. Peter Joyce motioned to adjourn the meeting at 1:10, Dick Whitney seconded. The next meeting will be held on May 18, 2010 at 12pm.