

Jacob Edwards Library

Minutes of May 23, 2017

The Library Trustee meeting of May 23, 2017 began at 12:07 PM. Present at the meeting of were Trustees Robin Weber, Mel Blake, Maureen Gullekson, Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

The minutes of the April 2017 meeting were read. Mel Blake motioned to approve the April minutes, Robin Weber seconded. So voted. Maureen Gullekson abstained from voting as she did not attend the April meeting. There was no financial report at this time. Margaret Morrissey noted that the third and fourth payment for books and materials has been made by the Trustees.

Old Business - The Meeting Room Policy has been updated to reflect the Trustees' request that a line be added to the Agreement stating that all visitors will follow all library policies and procedures. Robin Weber suggested a regular review of policies beginning in the Fall.

Long Range Plan - Robin Weber discussed the results of the survey regarding the Long Range Plan. Margaret Morrissey stated that goals and objectives are being finalized for presentation at the June trustee meeting. Dick Whitney thanked Robin for all of her work regarding the Long Range Plan and Robin thanked the JEL staff for all of their hard work regarding the Long Range Plan.

Chairman's Report - Dick Whitney stated that two Town appointed Trustee appointments need to be renewed at this time.

Margaret Morrissey distributed her report to the Trustees and discussed upcoming programs and building maintenance. Margaret noted that the budget of \$516,207 passed on May 22, 2017. The total payment from the state for state aid is \$29,094.39.

Maureen Gullkeson made a motion to adjourn, Robin Weber seconded. So voted. The meeting ended at 1:00 PM. The next meeting will be held on June 27, 2017 at 12 PM.

Approved June 27, 2017