

**JEL Trustee Meeting  
August 20, 2013**

Attending: Joan Menard; Robin Weber; Gary Bridgeman; Paula Dacoles; Margaret Morrissey  
12:05PM meeting called to order

I. Motion to accept the minutes of Aug. 3, 2013 was withdrawn by Gary following a discussion of necessary edits. Minutes will be revised and presented at the next meeting.

II. Old Business/ 100<sup>th</sup> Anniversary Planning.

- A. Additional information on banners not available at the time of the meeting.
- B. Photographer additional information and clarification not available at the time of the meeting.
- C. Trustees meeting with Margaret over the next month will put together information regarding their assigned time periods and events that will include the name of the event; how it fits into the mission of the 100th celebration, a budget and recommended vendors. The Trustees will use this format to inform decisions about funding approvals.

III. Treasurer's Report Presented;

IV. Chairwoman's Report

- A. Wes Stanhope has been approved as a Trustee by the town.
- B. Joan raised the question of moving the monthly Trustee meeting to Friday rather than Tuesdays due to her move to a new community. Trustees will be polled to see if this is feasible.

V. Policy Review – Safe Child – review pending.

VI. Director's Report Presented;

VII. New Business

- A. A display case was made available to the Library. Margaret recommends replacement of glass in the case with safety glass. Cost of \$350.00. Paula made a motion to approve the replacement, seconded by Gary. Approved
- B. Request by Downtown Partnership for a donation to cover expense of flowers. Library benefits from lovely flowers in the outside urns. Robin made motion for a \$100.00 donation, seconded by Gary. Approved
- C. Margaret highlighted the on-going school supply collection efforts at the library.

Next meeting is Sept. 17, 2013 at 12PM at the Jacob Edwards Library.  
Meeting adjourned at 1:10PM

Submitted by Robin Weber

Approved 10/22/2014