

## *Jacob Edwards Library*

### **Minutes of September 23, 2014**

The Library Trustee meeting of September 23, 2014 began at 12:10 PM. Present at the meeting of were Trustees Gary Bridgman, Robin Weber, James Dyer, Mel Blake, chairman Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The minutes of the August 2014 meeting were read. Mel Blake motioned to approve the August minutes, Robin Weber seconded. So voted.

Since Paula Dacoles was not present at the meeting due to extended sick leave, Robin Weber motioned to appoint James Dyer as acting Treasurer. Mel Blake seconded. So voted. James Dyer discussed income and expenses as well as bank balances and will meet with Gary Bridgman and the Town of Southbridge (accountant and treasurer) for a better understanding of the bank accounts. A discussion took place regarding the various types of bank accounts and which accounts are expendable. Gary Bridgman suggested that some of the expendable accounts be consolidated. Dick Whitney will contact Dave Maxwell from U.S. Trust and invite him to the Trustee meeting in October.

Under the category of old business, Dick Whitney notified the Trustees that Kara Joyce is continuing with the editing of the 100th Anniversary book. Dick asked Gary Bridgman to produce some information regarding the lawsuit for a chapter in the book. Robin Weber motioned to approve to pay \$574 to Kara Joyce for editing to date. Mel Blake seconded. So voted. Dick Whitney, Robin Weber and James Dyer attended the MBLC meeting on August 28, 2014. Dick would like to encourage more applicants for the vacancy on the Board of Trustees. Gary Bridgman will write a letter to one of the current applicants informing her that her application is incomplete. Margaret Morrissey is in discussion with the Town Manager to move forward with the ceiling paint project as soon as possible because the spending has a finite period.

Chairman's Report - Dick Whitney informed the Trustees that the Town Manager will put together a package regarding possible costs associated with acquiring nearby properties in order to expand the parking lot, as agreed to at the September 4<sup>th</sup> special meeting with Trustees.

Director's Report-Margaret Morrissey distributed her report to the Trustees and reviewed various projects and upcoming programs.

Under the category of new business, Robin Weber discussed the reunion dinner for JEL staff in November. Mel Blake motioned for a gift certificate for \$100 from Vienna restaurant for Father Peter Joyce in appreciation for his years of service as a Trustee. James Dyer seconded. So voted.

Gary Bridgman made a motion to adjourn, Robin Weber seconded. The meeting ended at 1:30 PM. The next meeting will be held on October 21, 2014 at 12 pm.

Approved October 21, 2014