

## *Jacob Edwards Library*

### **Minutes of November 20 2012**

The meeting of November 20, 2012 was called to order by Chairwoman Joan Menard at 12:12 PM. Present were trustees Father Peter Joyce, Paula Dacoles, Dick Whitney, Chairwoman Joan Menard and Library Director Margaret Morrissey. Tammie Darling was also present to record the minutes. The October 2012 minutes were read, Father Peter Joyce motioned to accept the minutes. Paula Dacoles seconded. So voted.

Paula Dacoles discussed her Financial Report with the Trustees, which stated income, expenses and balances of the Bank of America accounts. At this time, Joan Menard began her Chairwoman's Report with a discussion regarding interns. Joan has been in contact with Clark University and has asked them for a 20 hour per week intern for the 100 year anniversary of the library. Joan has also been in touch with Town Treasurer Mindy Ernst-Fournier regarding the Bank of America accounts. Mindy stated that the Town of Southbridge has a role with the endowment account, since it has signing authority. Mindy suggested to the Trustees that they consider the firm Bartholomew & Co. to handle the account in the future. Joan Menard suggested that the Trustees invite Mindy and Bartholomew & Co. to a meeting in the future. Dick Whitney motioned to use one brokerage service for the Trust and Endowment accounts. Father Peter Joyce seconded. So voted.

Under the category of Old Business, the following topics were discussed:

1. Geo monitoring – Seth Lajoie was not present, so no discussion took place regarding geo monitoring.
2. Long Range Plan –

Dick Whitney (historical) – Dick Whitney discussed a meeting of the 200<sup>th</sup> anniversary of the Town of Southbridge which took place on 9/27/12 that could tie into the library anniversary. Dick suggested possibly making a reproducible item that could be sold (i.e. a map).

Jim Puracchio (Homebound Svs)- There is no update at this time.

Peter Joyce (spanish translation)- There is no update at this time.

Joan Menard (Children's Room) – Joan Menard visited the Children's Room at the Boston Public Library.

Gary Bridgman/Paula Dacoles (physical plant) – There is no update at this time.

Also under the category of Old Business, a discussion took place regarding the sculpture proposed by John Ferrara for the front lawn of the Library. The design is offered free of charge and cannot be changed. It will cost approximately \$30,000 to be paid for by fundraising and contributions. Paula Dacoles stated that she does not like the look of the design and that it takes away from the beauty of the building. Father Peter Joyce and Joan Menard are also hesitant about the design, but Joan feels as though it represents things about the library in addition to books. Dick Whitney motioned to accept the sculpture by John Ferrara, Peter Joyce seconded. So voted.

There was no policy review for this meeting. At this time, the Trustees signed a voucher approving \$10,000 for materials for the Library. The Trustees intend to donate up to \$150 for the Festival of Giving Trees in honor of Library employee Corinna. Margaret Morrissey went over her Library Director's Report, including the upcoming programs and meetings she has attended. Under the category of new business, a consulting firm has held meetings regarding the Southbridge Master Plan with some discussion on moving the Welfare Dept. from Southbridge.

Father Peter Joyce left the meeting at 12:55pm. The meeting ended at 1:10 pm. There were not enough Trustees to constitute a quorum. The next meeting will be held on December 18, 2012 at 12pm.

Approved December 18, 2012