

Jacob Edwards Library

Minutes of March 18, 2014

The Library Trustee meeting of March 18, 2014 began at 12:03 PM. Present at the meeting were trustees Gary Bridgman, Robin Weber, Paula Dacoles, Mel Blake, interim chairman Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The minutes of the February 18th meeting were read. Gary Bridgman motioned to approve the February minutes, Paula Dacoles seconded. So voted.

Under the category of old business, Dick Whitney informed the Trustees that the book that is being created for the 100th anniversary is almost done, a name for the title will be chosen soon. Gary Bridgman reviewed the draft of the book and sought to see the sources for some of the information in the book. Robin Weber questioned whether the book would be completed by May 1st. The trustees also discussed whether the time capsule should be at the May 1st kick-off event. Margaret Morrissey would like to make an event out of choosing the contents of the capsule. Invitations to the event will be mailed around the first week of April.

Paula Dacoles distributed her Financial Report to the Trustees, detailing income and expenses for the Library bank account. Gary Bridgman reviewed a “portfolio snapshot” of the legal list investments as it performed over a ten year period. Dick Whitney suggested inviting Dave Maxwell from US Trust to a trustee meeting sometime in the near future.

Chairman’s Report – There is currently one town trustee vacancy, which there has only been one applicant to date. Dick Whitney noted that he would like a solid procedure for filling a trustee vacancy.

It was noted that Father Peter Joyce has not been present for the months of January, February and March, 2014 due to the fact that he is on sabbatical. These are excused absences.

Policy Review – There are no policy changes for this meeting.

Margaret Morrissey distributed her Director’s Report and notified the Trustees of capital projects that need to be completed within the library, focusing on the overcrowding of the parking lot. Gary Bridgman indicated that the parking lot is likely considered Town parking. Robin Weber suggested to ask the Town to designate the lot as Library parking only.

Gary Bridgman motioned to adjourn the meeting at 1:03 pm, Paula Dacoles seconded. The next meeting will be held April 15, 2014 at 12 pm.

* Please note that the next meeting has been rescheduled to April 22, 2014 at 12 pm.