

*Jacob Edwards Library*

**Minutes of July 17, 2012**

The meeting of July 17, 2012 was called to order by Chairwoman Joan Menard at 12:05 PM. Present were trustees Dick Whitney, Gary Bridgman, Paula Dacoles, Chairwoman Joan Menard and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. The June 2012 minutes were read and Gary Bridgman motioned to accept the minutes. Paula Dacoles seconded. So voted.

Paula Dacoles discussed her Financial Report with the Trustees, which stated income, expenses and balances of the Bank of America accounts. At this time, Joan Menard began her Chairwoman's Report with a discussion regarding the future of the Bank of America accounts. Joan discussed the possibility of moving the Trust accounts to another financial entity, stating that the fees were high and she had other concerns regarding investment strategy. Gary Bridgman stated that the Bank of America were willing to resign as Trustee if the Library asked them to. Gary will call Wells Fargo for a proposal regarding the endowment account and possibly set up a meeting for September 18, 2012.

Under the category of Old Business, the following topics were discussed:

1. Geo monitoring – Seth Lajoie was not present, so no discussion took place regarding geo monitoring.
2. Long Range Plan –

Dick Whitney (historical) – no update at this time. Joan Menard discussed the possibility of creating a historical walking map for Harrington Hospital, which could be available at the Library.

Jim Puracchio (Homebound Svs)- James Puracchio was not present at this meeting, so no update at this time.

Peter Joyce (spanish translation)- Peter Joyce was not present at this meeting, so no update at this time. Margaret Morrissey has, however, been making progress translating Library brochures into Spanish.

Seth Lajoie (Children's Room) – Seth Lajoie was not present at this meeting, so no update at this time.

Gary Bridgman/Paula Dacoles (physical plant) – Gary Bridgman reviewed the list that Margaret Morrissey provided of items that needed maintenance. Once priority of the items has been established, Gary questioned what the next action step regarding the list would be. Margaret noted that she spoke with Tom Daly of the DPW and it is his intention to build a wall in the parking lot to try to fix the parking lot issue. Margaret inquired about the possibility to purchase the homes surrounding the parking lot for additional space. At the next meeting, she will provide values of the surrounding homes.

Also under the category of Old Business, Joan Menard stated that she and Margaret will meet with Barbara Day on Monday, July 23, 2012 to discuss the 100 year anniversary of the Library.

The Policy Review for this meeting was the Unattended Children's Policy. The policy was distributed to the Trustees for review and discussion at the next meeting.

Margaret Morrissey went over her Library Director's Report, including the upcoming programs and meetings she has attended. In an effort to promote art, Margaret also discussed the possibility of fundraising to purchase a sculpture that would be placed on the front lawn of the Library. Paula Dacoles believes that the sculpture might obstruct the beauty of the building. Joan Menard said that the topic would be put on the agenda to discuss at the meeting in August.

Gary Bridgman motioned to adjourn the meeting at 1:08 pm, Dick Whitney seconded. So voted. The next meeting will be held on August 21, 2012 at 12pm.

*Please note: The meeting of August 21, 2012 has been changed to August 20, 2012 at 5:30 pm.*

Approved August 20, 2012