

Jacob Edwards Library

Minutes of January 26, 2016

The Library Trustee meeting of January 26, 2016 began at 12:04 PM. Present at the meeting were Trustees Gary Bridgman, Jessica Jimenez, Beth Cournoyer, Mel Blake, Maureen Gullekson, Chairman Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes. Margaret Morrissey introduced the new Children's Librarian, Tracie Scott.

The minutes of the November 24, 2015 meeting were read. Gary Bridgman motioned to approve the September minutes, Beth Cournoyer seconded. So voted.

Gary Bridgman gave a brief overview of Trustee bank accounts notifying the Trustees that there were no significant changes regarding income or expenses and distributed a brief summary of the relevant balances of funds,

The reception for the 100 year anniversary book about Jacob Edwards Library will be held this Thursday, January 28, 2016. Margaret Morrissey discussed aerial photography of the Library with a cost of \$500 for the photo taking and additional costs for prints. The Trustees will consider the expense and discuss at a later time. Margaret Morrissey informed the Trustees that the Reaching For A Star Sculpture will be ready in April or May of this year.

Sexual harassment follow-up - Two individuals have been issued a No Trespass Order, while one individual has not been identified. The Library now has a code word among staff for danger. The Trustees will review security issues at the next meeting. Margaret obtained a quote of approximately \$23,000 to upgrade the security camera system.

There is no Chairman's Report at this time.

Margaret Morrissey distributed her report to the Trustees and discussed upcoming programs and building maintenance. Margaret also discussed the budget, which is approximately \$510,000, of which 15% will be used for books and materials. Margaret notified the Trustees that this amount, plus the \$40,000 from the Trustees for books and materials, will not be enough for state aid. The Krosslink program was well attended, with Senator Fattman attending the program.

Under the category of New Business, Dick Whitney discussed the purchase of an advertising slot in the Town of Southbridge 200 year anniversary book.

Mel Blake made a motion to adjourn, Gary Bridgman seconded. So voted. The meeting ended at 12:55 PM. The next meeting will be held on February 23, 2016 at 12 PM.