

Jacob Edwards Library

Minutes of August 29, 2017

The Library Trustee meeting of August 29, 2017 began at 12:05 PM. Present at the meeting of were Trustees Jessica Jimenez, Robin Weber, Beth Cournoyer, Maureen Gullekson, Chairman Dick Whitney and Library Director Margaret Morrissey. Gary Bridgman joined the meeting at 12:13 PM. Tammie Darling was present to record the minutes.

The minutes of the July 2017 meeting were read. Jessica Jimenez motioned to approve the July minutes, Robin Weber seconded. So voted.

Financial Report - Gary Bridgman gave the Trustees a brief overview of the endowment account, stating that the balance has risen 7% for the month of July 2017.

Old Business - The Town Manager has asked the Police Chief to arrange a time for violence training for the staff of JEL, noting the recent library shooting in New Mexico. The Trustees see this as an important issue that needs to be addressed with training.

There has been a meeting room request from a company called Truly Living (marketing). Margaret Morrissey reviewed the request with the Trustees and decided not to approve another meeting room request to this company.

Long Range Plan - Gary Bridgman discussed his edits of the Long Range Plan, including page 10 discussion of private support. Gary noted that the issue of private support of the Library should be a goal in the future. Maureen Gullekson suggested to make private support a goal on the next Long Range Plan. Maureen began a discussion regarding Objective 3 (develop Spanish language materials) of the plan which states that the trustees will fund a promotional campaign. Robin Weber explained that the Trustees will assist in funding in multicultural research. Maureen makes a motion to approve the Long Range Plan as amended, Gary Bridgman seconded. So voted. Margaret Morrissey recognized the work of the subcommittee in creating the Long Range Plan.

Chairman's Report- Dick Whitney suggested that the Trustees donate to the Concerts on the Common. Maureen Gullekson would like more information on the donation and what the benefits are for the Library.

Margaret Morrissey distributed her report to the Trustees and discussed upcoming programs and building maintenance. Margaret noted that she would like to recognize the staff for help with compassion and safety/security. Robin Weber suggested that safety/security be an agenda item from this point on.

Beth Cournoyer made a motion to adjourn, Maureen Gullekson seconded. So voted. The meeting ended at 12:50 PM. The next meeting will be held on September 26, 2017 at 12 PM.