

Jacob Edwards Library

Minutes of April 24, 2018

The Chairman called the Library Trustee meeting of April 24, 2018 to order at 12:05 PM. Present at the meeting of were Trustees Mel Blake, Robin Weber, Maureen Gullekson, Beth Cournoyer, Gary Bridgman, Dick Whitney and Library Director Margaret Morrissey. Tammie Darling was present to record the minutes.

The minutes of the March 2018 meeting were read. Maureen Gullekson motioned to approve the minutes, Mel Blake seconded. So voted.

Financial Report - There was no financial report at this time. Gary Bridgman notified the Trustees that the financial markets are performing well, and therefore the invested funds are performing well.

Old Business - Margaret notified the Trustees that the Meeting Room Policy was updated to reflect the rules of the Board of Health regarding food served in the Library. The new food component was added to Section 7. Gary Bridgman motioned to approve the new Meeting Room Policy with food component, Mel Blake seconded. So voted.

Dick Whitney spoke with Christine Tieri from ideaagency to follow-up on her presentation from the March meeting. Dick asked Ms. Tieri for a formal proposal concentrating on fundraising and branding for the Library. Maureen Gullekson suggested monitoring the marketing/branding progress of the Westborough, Massachusetts library, who just hired a marketing firm from Washington D.C.

Chairman's Report- Dick Whitney informed the Trustees that there will be a Town budget meeting on April 26, 2018. Memorial gifts have been given to the Library in memory of Mary Trifone and Christopher Crosby. A portrait of Theodore Harrington has been restored and will be offered to the Library from the William Booth family. Gary Bridgman stated that according to the previous agreement between the Town and the Library, it was agreed that the Trustees would have control of gifts (bequests) and library accounts in the name of Jacob Edwards Library and should therefore vote to accept any bequest.

Director's Report- Margaret Morrissey distributed her report to the Trustees and discussed upcoming programs and events. A request for \$17,500 has been included in the capital budget for FY2019. The Library staff participated in Active Shooter and Emergency Training on April 11, 2018. Old Sturbridge Village has requested to use an image of the Globe Village painting. Gary Bridgman motioned that the Trustees allow Old Sturbridge Village to use the Globe Village image to be displayed at Bullard Tavern. Beth Cournoyer seconded. So voted.

Maureen Gullekson will send thank you cards to Barbara Day and Vivian Delisle thanking them for their service with The Friends of Jacob Edwards Library.

Robin Weber left the meeting at 12:45 PM. Mel Blake made a motion to adjourn, Maureen Gullekson seconded. So voted. The meeting ended at 1:00 PM. The next meeting will be held on May 22, 2018 at 12:00 PM.